



St. Joseph College of Teacher Education for Women Ernakulam



CRITERION VI

6.1.3 Institution Maintains Transparency in its Financial, Academic Administrative and Other Functions

**Reports indicating the efforts made by the Institution towards Maintenance
of Transparency**

Submitted to

**National Assessment and Accreditation Council (NAAC)
3rd Cycle of Assessment**



**6.1.3 Reports indicating the efforts made by the Institution towards
Maintenance of Transparency**

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INTERNAL FINANCIAL AUDIT REPORT

Name of the Institution: St. Joseph College of Teacher Education for
Women, Ernakulum
2022-2023

Date 18/07/2023

I. General Information

- 1 Courses offered - M.Ed. and B.Ed
- 2 Medium of Instruction - English
- 3 Stream of Syllabus - M.G University

II. Accounts of the Income & Expenditure of the College

- 1 Daily Account Book yes
- 2 Bills & Vouchers - Whether signed by all concerned persons yes
- 3 Monthly Statement of A/c yes
- 4 Half Yearly Statement of A/c yes
- 5 Annual Statement of A/c yes
- 6 Budget - Yes

III Records of the Bank Deposits


- 1 Whether the A/c is in the name of the Institution Yes
- 2 Mode of operation Joint
- 3 Whether the amt. above Rs 10,000/- is paid by (A/c Payee only) - yes

IV Receipts for the amt. Deposited to the Government

- 1 Electricity Bills Yes
- 2 Phone Bill Yes
- 3 Water Charges N A
- 4 LPG Connection & Guaranty Cards Yes

V Records Regarding the Trust /Society




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Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

1	Registration of the Trust & Byelaws	Yes
2	Registration of the Society & Byelaws	Yes
3	Pan Card	Yes
4	Income Tax Exemption	Yes
5	12AA certificate	Yes

VI Important Certificates

1	University	Yes
2	Government	Yes
3	NCTE	Yes
4	Other Important Certificates	Yes

VII Audit Reports

1	External Audit Reports	Yes
2	Internal Audit Reports	Yes

VIII Important Sketches

1	Building Plan	Yes
2	Sketch of Electricity Connection	No
3	Sketch of Pipe Connection	No

IX Other Important Reports

1	Maintenance Record (Machinery)	Yes
2	Authority Exchange Record with proper Signs	Yes
3	Finance Committee Report Book	No

X Other Information

1	Loan if any	No
2	Any unaccounted money dealing	No
3	Any unaccounted Deposits	No
4	Any dealings that are not entered in the Audit A/c	No

XI General Remarks

Internal financial audits play a crucial role in ensuring the accuracy, reliability, and integrity of an organization's financial information. The purpose of audit is to verify the accuracy of financial records, transactions, and reporting systems.



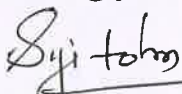
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Revenue recognition practices were found to be in line with accounting standards. It is recommended that the college continues to monitor and update revenue recognition policies to align with any changes in accounting standards. The college maintains an accurate and up-to-date inventory of assets. Recommendations include periodic physical verifications and updates to the fixed asset register.


Based on the findings, the following recommendations are made to enhance the effectiveness of the college's financial management:

1. Strengthen budgetary controls and regularly monitor expenses to prevent overruns.
2. Reinforce the importance of proper documentation for all financial transactions, especially expense authorizations.
3. Enhance internal controls, including a review of segregation of duties, to mitigate the risk of errors and irregularities.
4. Continuously monitor and update revenue recognition policies to align with any changes in accounting standards.
5. Conduct periodic physical verifications of assets and update the fixed asset register accordingly.
6. Provide ongoing training to staff members on financial policies and regulations to ensure compliance.

Thanking you



Dr. Siji John



Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
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INTERNAL FINANCIAL AUDIT REPORT

Name of the Institution: St. Joseph College of Teacher Education for Women, Ernakulam

2020-2021

St. Joseph College of Teacher Education for Women conducted an internal financial audit on 20th June 2021. All the documents related to accounts have been checked and evaluated.

Objectives of the Audit

1. Ensure adherence to NAAC criteria for financial management in educational institutions.
2. Evaluate the efficiency and transparency of financial transactions and reporting.
3. Review governance structures related to financial management and recommend improvements.

Following are the suggestions and recommendations based on the internal financial audit of the institution.

Recommendations:

1. Conduct regular training programs for staff involved in financial management to keep them updated on the latest practices.
2. Establish clear guidelines for fund allocation, with a focus on prioritizing core academic and research activities.
3. Conduct periodic internal audits to proactively identify and address compliance issues.

Suggestions:

1. Explore opportunities for resource mobilization through sponsorships.
2. Periodically review the cost-effectiveness of various programs and activities to optimize resource allocation.




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3. Develop and communicate clear financial policies and procedures to all staff to ensure adherence.
4. Foster a culture of continuous improvement by learning from audit findings and implementing corrective actions.

Thanking you


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INTERNAL AUDIT REPORT OF COLLEGE

2018-2019

Name of the Institution: St. Joseph College of Teacher Education for Women, Ernakulam

Date: 30/08/2019

Part I Self Finance Section

I. General Information

- 1 Courses offered - M.Ed.
 - 2 Medium of Instruction - English
 - 3 Stream of Syllabus - M.G University
 - 4 Strength: Students
1st year - 9
2nd year - 4
- Teaching Staff - 3 Non-teaching Staff – Nil

II. Fees Structure

Tuition fee – Rs 14000 .00

Special fee – Rs 3500.00

University Fee ---Rs 3053.00

Whether Receipts are issued - Yes

Fees Register with details - Yes

III. Salary / Acquittance Register

1 Acquittance Register Yes

2 Salary



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- Principal – NIL Teaching Staff – 21500 per head
Non-teaching Staff - NA Peon – NA
- 3 Total Salary per Month - 43000.00
4 Total Salary per Year - 516000.00

IV – SB Accounts – Pass Books and Balances

SIB Account No. 11146 –
Balance as on 12/06/2020 – Rs 179291.00

V Fixed Deposits – NIL

Part - II Aided Section

I. General Information

- 1 Courses offered - B.Ed.
2 Medium of Instruction- English
3 Stream of Syllabus - M.G University
4 Strength: Students - 100 TeachingStaff - 14
Non-teaching Staff – 11

II FeesStructure

- 1 Amount Collected Rs15000 for2 Years.
2 Whether receipts are issued Yes
3 FeesRegister with details Yes

III Collection Report

- 1 Modeof Collection - Semester wise
2 Monthly Income Expense
Balance Amount
3 Yearly Income - 1320000 .00 Expense– 1286138.75
Balance Amount– 36867.25



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IV Institution Fund

- 1 Amount per head - Varies according to the salary of each person.
 - 2 Total Amount – 132000.00
 - 3 How the amount is utilized: Along with the Common A/c Yes
 - 4 If Separate:(Accountwith Vouchers) Yes
 - 5 Monthly Income - 11000 Expense..... ..
- Balance

V. Accounts of the Income &Expenditure of the College

- 1 Daily Account Book yes
 - 2 Bills & Vouchers - Whether signed by all concerned persons yes
 - 3 Monthly Statement of A/c yes
 - Income - 63248.00 Expenses – 33420.75
- Balance – 29828.00
- 4 Half Yearly Statement of A/c yes
 - Income - 1285000 Expenses - 1142065.75
- Balance - 142934.25
- 5 Annual Statement of A/c yes
 - Income - 1320000 Expenses - 1286138.75
- Balance – 36867.25
- 6 Budget - No
 - 7 Contribution from the Province 200000.00

VI Records of the Bank Deposits

- 1 Whether the A/c is in the name of the Institution Yes
- 2 Mode of operation Joint
- 3 Whether the amt. above Rs 10,000/- is paid by (A/c Payee only) - yes
- 4 S B Accounts – Pass books &Balances

CSB. Balance as on 31/03/2020 Rs – 1069801.96

- 5 Fixed Deposits - Originals &Amounts - NIL
- 6 Whether a Register with details is Maintained - NA

VII Receipts for the amt. Deposited to the Government

- 1 Electricity Bills Yes
- 2 Phone Bill Yes



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- | | | |
|---|---------------------------------|-----|
| 3 | Water Charges | N A |
| 4 | LPG Connection & Guaranty Cards | Yes |

VIII Records Regarding the Trust /Society

- | | | |
|---|---------------------------------------|-----|
| 1 | Registration of the Trust & Byelaws | Yes |
| 2 | Registration of the Society & Byelaws | Yes |
| 3 | Pan Card | Yes |
| 4 | Income Tax Exemption | Yes |
| 5 | 12AA certificate | Yes |

IX Important Certificates

- | | | |
|---|------------------------------|-----|
| 1 | University | Yes |
| 2 | Government | Yes |
| 3 | NCTE | Yes |
| 4 | Other Important Certificates | Yes |

X Audit Reports

- | | | |
|---|------------------------|-----|
| 1 | External Audit Reports | Yes |
| 2 | Internal Audit Reports | Yes |

XI Important Sketches

- | | | |
|---|----------------------------------|-----|
| 1 | Building Plan | Yes |
| 2 | Sketch of Electricity Connection | No |
| 3 | Sketch of Pipe Connection | No |

XII Other Important Reports

- | | | |
|---|---|-----|
| 1 | Maintenance Record (Machinery) | Yes |
| 2 | Authority Exchange Record with proper Signs | Yes |
| 3 | Finance Committee Report Book | No |

XIV Other Information

- | | | |
|---|--|----|
| 1 | Loan if any | No |
| 2 | Any unaccounted money dealing | No |
| 3 | Any unaccounted Deposits | No |
| 4 | Any dealings that are not entered in the Audit A/c | No |



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XV Contribution Report

1	Contribution to the Convent	NIL
2	Contribution to the Province	NIL
3	Contribution from the Province	200000.00


XVI General Remarks

Both aided section and unaided section were audited separately. All documents and files are kept systematically. So congratulations. Concession amount given to each student should be written. Thanks for your concern and support.

Thanking you


Siji John




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P.V. CHACKO & Co.

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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

ERNAKULAM - KERALA

REVISED AUDITORS' REPORT

We have audited the attached Balance Sheet of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** as on 31st March 2023 and the Income and Expenditure Accounts for the year ended on that date.

We conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

We report that :-


- a. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our Audit.
- b. In our opinion, proper books of accounts and other records as required by law have been kept by the Institution so far as appears from our examination of such records.
- c. The Balance Sheet and Income and Expenditure Account referred to in this report are in agreement with the books of accounts.
- d. In our opinion and to the best our information and according to the explanations given to us, the accounts give a true and fair view.
 - i. In the case of the Balance Sheet of the state of affairs of the College as on 31st March 2023 and
 - ii. In the case of the Income and Expenditure Account of the Excess of Income over Expenditure for the year ended on that date.

Subject to the fact that accounts relating to Hostel have not been incorporated in the accounts.


Date : 12.02.2024

Place : Ernakulam




Dr. Alice Joseph
Principal in Charge
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For P.V. CHACKO & Co.
CHARTERED ACCOUNTANTS


T. K. MATHEW F.C.A.
Partner

UDIN : 24020648BKCNSY2756 11



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN ERNAKULAM - KERALA

BALANCE SHEET AS ON 31st MARCH, 2023

At the beginning of the year	LIABILITIES	Additions/ Deductions	₹
79,32,909.84	<u>CAPITAL ACCOUNT :-</u>		
	Add :- Excess of Income Over Expenditure	72,46,885.97	
	Opening Balance of Units	4,75,674.20	1,56,55,470.01
5,00,000.00	Endowment Fund		5,00,000.00
7,61,808.73	Reserve fund		7,61,808.73
4,16,025.00	Endowment Scholarship Fund		4,16,025.00
	<u>CURRENT LIABILITIES :-</u>		
9,81,617.00	Advance from Management	76,878.00	10,58,495.00
8,300.00	Caution Deposit		8,300.00
1,06,00,660.57	Total		1,84,00,098.74

At the beginning of the year	ASSETS	Additions/ Deductions	₹
	<u>FIXED ASSETS :-</u>		
11,14,648.37	Building	56,85,974.50	
	Less:- Depreication @5%	-3,40,031.14	64,60,591.73
82,484.89	Furniture	34,500.00	
	Less Deprecation @ 10%	-11,698.49	1,05,286.40
4,76,527.82	Machinery and Equipments	5,700.00	
	Less:- Depreciation @ 15%	-72,334.15	4,09,893.67
4,30,777.00	Library Books	2,46,855.00	
	Less:- Depreciation @ 15%	-1,01,644.80	5,75,987.20
3,06,515.73	Computer	10,24,476.00	
	Less:- Depreciation @ 15%	-1,99,648.75	11,31,342.98
903.96	Utensils and Implements		
	Less Deprecation @ 10%	-90.40	813.56



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<u>CASH AND BANK BALANCES :-</u>			
26,19,697.68	Fixed Deposit at Bank		26,19,697.68
53,88,021.62	Bank SB Accounts		68,82,813.02
1,81,083.50	Cash in Hand		2,13,672.50
1,06,00,660.57	Total		1,84,00,098.74

As per our Report of even date
For **P.V. CHACKO & Co.**
CHARTERED ACCOUNTANTS


T.K. MATHEW FCA
Partner

Ernakulam
12.02.2024




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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2023

INCOME		Rs.
By	Fee Collection :-	
	Tuition Fee	11,19,965.00
	Exam Fee	6,18,861.00
	Other Fee	2,77,577.00
	Caution Money	1,17,558.00
	PTA Fund Collection	1,07,300.00
	University Fee	59,081.00
	Special Fee	24,500.00
	Recognition Fee	480.00
		23,25,322.00
By	Grant from Government Treasury :-	
	Salary Grant Received from Treasury	3,20,36,035.00
	E Grantz Received	5,52,800.00
		3,25,88,835.00
By	Administrative Income :-	
	Student Development Programe Collection	25,19,320.00
	Staff Welfare Collection	4,89,075.00
	Interest Received	2,14,674.00
	Waste Management	1,25,994.00
	Salary from Management	77,000.00
	Examination Remuneration	72,958.00
	Canteen Collection	36,362.00
	Application Form Supply	31,680.00
	Convocation Collection	26,380.00
	Staff Tour Collection	24,240.00
	Consultancy and Training	4,200.00
		36,21,883.00
By	Research & Development :-	
	Research Publication Income	8,300.00
		8,300.00
By	Social and Charity :-	
	Contribution from Province	52,47,800.00
	Donations Received	8,27,298.00
	Contribution from Hostel	5,00,000.00
	Alumini Contribution	96,500.00
	Contribution from Province for Retreat	10,000.00
		66,81,598.00
	Total	4,52,25,938.00



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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2023

EXPENDITURE		Rs.
To	Salary and Allowances :-	
	Salary and Allowance	3,27,60,035.00
	Remuneration Paid to Teachers	72,958.00
	Teaching Practice	10,780.00
		3,28,43,773.00
To	Faculty Development Expenses :-	
	Faculty Development Expenses	40,510.00
		40,510.00
To	Staff Welfare Expenses :-	
	Staff Welfare Expenses	3,65,143.50
	Staff Tour	40,636.00
		4,05,779.50
To	Financial Support to Faculty Members:-	
	Membership Fee / Association	20,000.00
	Seminar/Workshop/ Conference	30,500.00
		50,500.00
To	Remuneration paid to Resource Persons	21,200.00
To	Capacity Building Expenses	47,437.00
To	Financial Assistance to Students :-	
	E Grantz Disbursed	5,52,800.00
	Fee Concession	45,000.00
	Scholarship Paid	30,250.00
		6,28,050.00
To	Examination Expenses	1,16,202.00
To	Seminars, Conferences and Fests :-	
	Fest and Celebration Expenses	22,285.00
	Seminar and Courses	11,000.00
		33,285.00
To	Students Welfare Expenses :-	
	Welfare and Other Expenses	63,686.00
	Students Magazine Expenses	24,175.00
	Skill Enhancement Activities	21,410.00
	Sports and Games	14,430.00
	Tour	10,780.00
	Aid Fund	1,960.00
	Audio Visual	1,960.00
	Women Study	1,960.00
	Students Insurance Premium	276.00



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Association Fee	1,400.00	1,42,037.00
To Convocation Expenses		64,478.00
To Students Development Expenses :-		
Students Development Expenses	1,54,579.00	
Field Study	36,720.00	1,91,299.00
To IT Infra structure Maintenance :-		
E- Governance	2,10,160.00	
Internet Expenses	56,401.00	
Computer Maintenance	26,165.00	
Website Expenses	23,000.00	
Laboratory Expenses	10,681.00	3,26,407.00
To University Affiliation Fee and Other Remittances :-		
University Fee Remittance	7,67,568.00	
Tuition Fee - Treasury Remittance	4,36,305.00	
E Grant returned to HWD	44,879.00	12,48,752.00
To Projects and Programmes :-		
Extension Activities	1,95,629.00	
Chavara Vidhyolsave	55,344.00	
House Building or Renovation Project	38,000.00	2,88,973.00
To Research and Development :-		
Research and Development Expenses	1,50,294.00	
Research Publication Expenses	23,001.00	
Seed Money for Doctoral Studies	7,455.00	1,80,750.00
To Alumni Expenses		48,062.00
To PTA Meeting Expenses		360.00
To General Body Meeting Expenses		8,125.00
To Social and Charity :-		
Gift and Donation	7,698.00	7,698.00
To Administrative Expenses :-		
Maintenance of Campus Infra structure :-		
Green Initiative :-		
Cleaning Expenses	9,195.00	
Green Campus Maintenance Expenses	43,220.00	
Waste Management	18,430.00	
Waste Bin	14,880.00	
Vermi Compost	1,350.00	
Rain Water Harvesting	55,000.00	



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Studio Maintenance Expenses	35,700.00	
Lift Maintenance	9,240.00	
Electricity and Water	84,314.00	
Repair and Maintenance	81,496.00	
Travelling Expenses	44,836.00	
Printing and Stationery	34,190.00	
Caution Money Returned	29,484.00	
Audit Fee	20,000.00	
Legal Expenses	19,620.00	
Canteen Expenses	18,353.00	
Office Expenses	11,293.00	
Postage and Telephone	7,317.00	
Food and Refreshment	5,816.00	
Bank Charges	3,952.80	
Inspection Charge	3,950.00	
Photostat	3,400.00	
Health / Medicine	1,960.00	
Application Fee paid	1,560.00	
Miscellaneous Expenses	1,370.00	5,59,926.80
To Depreciation Provided		7,25,447.73
To Excess of Income Over Expenditure		72,46,885.97
Total		4,52,25,938.00



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA

REVISED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31st MARCH, 2023

PARTICULARS	RECEIPTS	PAYMENTS
Opening Balances :-		
Cash in Hand	1,81,083.50	
Bank SB Accounts	53,88,021.62	
Fixed Deposit at Bank	26,19,697.68	
Capital Fund :-		
Opening Balance of Units	4,75,674.20	
Fee Collection :-		
Caution Money	1,17,558.00	
Other Fee	2,77,577.00	
Exam Fee	6,18,861.00	
Special Fee	24,500.00	
Tuition Fee	11,19,965.00	
PTA Fund Collection	1,07,300.00	
Recognition Fee	480.00	
University Fee	59,081.00	
Grant from Government Treasury :-		
Salary Grant Received from Treasury	3,20,36,035.00	
E Grantz Received	5,52,800.00	
Administrative Income :-		
Application Form Supply	31,680.00	
Salary from Management	77,000.00	
Interest Received	2,14,674.00	
Staff Tour Collection	24,240.00	
Student Development Programe Collection	25,19,320.00	
Staff Welfare Collection	4,89,075.00	
Examination Remuneration	72,958.00	
Canteen Collection	36,362.00	
Consultancy and Training	4,200.00	
Convocation Collection	26,380.00	
Waste Management	1,25,994.00	
Research & Development :-		
Research Publication Income	8,300.00	

Alice Joseph
Dr. Alice Joseph

Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam





P.V. CHACKO & Co.

CHARTERED ACCOUNTANTS

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PARTNERS
T.K.MATHEW F.C.A. { Mobile : 9388860280
C.J. ROMID F.C.A. { Personal : 0484 - 2371182
Mobile : 9447209582

Social and Charity :-		
Donations Received	8,27,298.00	
Alumini Contribution	96,500.00	
Contribution from Province	52,47,800.00	
Contribution from Hostel	5,00,000.00	
Contribution from Province for Retreat	10,000.00	
Salary and Allowances :-		
Salary and Allowance		3,27,60,035.00
Remuneration Paid to Teachers		72,958.00
Teaching Practice		10,780.00
Faculty Development Expenses :-		
Faculty Development Expenses		40,510.00
Staff Welfare Expenses :-		
Staff Tour		40,636.00
Staff Welfare Expenses		3,65,143.50
Financial Support to Faculty Members:-		
Membership Fee / Association		20,000.00
Seminar/Workshop/ Conference		30,500.00
Remuneration paid to Resource Persons		21,200.00
Capacity Building Expenses		47,437.00
Financial Assistance to Students :-		
Fee Concession		45,000.00
Scholarship Paid		30,250.00
E Grantz Disbursed		5,52,800.00
Examination Expenses		1,16,202.00
Seminars, Conferences and Fests :-		
Feast and Celebration Expenses		22,285.00
Seminar and Courses		11,000.00
Students Welfare Expenses :-		
Aid Fund		1,960.00
Audio Visual		1,960.00
Skill Enhancement Activities		21,410.00
Sports and Games		14,430.00
Students Magazine Expenses		24,175.00
Students Insurance Premium		276.00
Tour		10,780.00
Welfare and Other Expenses		63,686.00



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Women Study	1,960.00
Association Fee	1,400.00
Convocation Expenses	64,478.00
Students Development Expenses :-	
Students Development Expenses	1,54,579.00
Field Study	36,720.00
IT Infra structure Maintenance :-	
Computer Maintenance	26,165.00
E- Governance	2,10,160.00
Internet Expenses	56,401.00
Website Expenses	23,000.00
Laboratory Expenses	10,681.00
University Affiliation Fee and Other Remittances :-	
University Fee Remittance	7,67,568.00
Tuition Fee - Treasury Remittance	4,36,305.00
E Grant returned to HWD	44,879.00
Projects and Programmes :-	
Extension Activities	1,95,629.00
Chavara Vidhyolsave	55,344.00
House Building or Renovation Project	38,000.00
Research and Development :-	
Research and Development Expenses	1,50,294.00
Research Publication Expenses	23,001.00
Seed Money for Doctoral Studies	7,455.00
Alumni Expenses	48,062.00
General Body Meeting Expenses	8,125.00
PTA Meeting Expenses	360.00
Social and Charity :-	
Gift and Donation	7,698.00
Administrative Expenses :-	
Maintenance of Campus Infra structure :-	
Green Intiative :-	
Cleaning Expenses	9,195.00
Green Campus Maintenance Expenses	43,220.00
Waste Management	18,430.00
Waste Bin	14,880.00
Vermi Compost	1,350.00



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Rain Water Harvesting		55,000.00
Studio Maintenance Expenses		35,700.00
Lift Maintenance		9,240.00
Electricity and Water		84,314.00
Repair and Maintenance		81,496.00
Audit Fee		20,000.00
Bank Charges		3,952.80
Canteen Expenses		18,353.00
Food and Refreshment		5,816.00
Inspection Charge		3,950.00
Health / Medicine		1,960.00
Miscellaneous Expenses		1,370.00
Office Expenses		11,293.00
Photostat		3,400.00
Printing and Stationery		34,190.00
Travelling Expenses		44,836.00
Postage and Telephone		7,317.00
Legal Expenses		19,620.00
Application Fee paid		1,560.00
Caution Money Returned		29,484.00
Fixed Assets		
Library Books		2,46,855.00
Furniture		34,500.00
Building Construction		56,76,180.50
Fire Extinguisher		9,794.00
Computer and Accessories		10,24,476.00
TelePrompter		5,700.00
Advance and Deposits :-		
Advance - Management	86,878.00	10,000.00
Soft Loan - Non Teaching Staff	1,00,000.00	1,00,000.00
Closing Balances :-		
Fixed Deposit at Bank		26,19,697.68
Bank SB Accounts		68,82,813.02
Cash in Hand		2,13,672.50
Grand Total	5,40,77,293.00	5,40,77,293.00



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA

Schedule as on 31st March 2023

Bank SB Accounts :-

	<u>O/B</u>	<u>C/B</u>
Catholic Syrian Bank SB. A/c. No. 0021-03868994-1900001	3384013.85	42,76,290.35
South Indian Bank SB A/c No.24053-16642	17,398.00	2,826.00
South Indian Bank SB A/c No.24053-21898	1,10,925.69	1,06,368.69
South Indian Bank SB A/c No.24053-07032	10,62,959.33	8,02,201.53
Indian Bank SB A/c No.462972606		2,843.00
SBI SB A/c No.30221405469		75,869.00
SBI SB A/c No.67077416923		2,368.47
SBI SB A/c No.57030146838		36,894.18
SIB SB. A/c. No. 11146	92,263.75	2,85,405.25
SIB SB A/c No.11290		68,486.00
Canara Bank SB A/c No.805101027532		3,51,765.55
Bank SB & Govt Treasury A/c	7,20,461.00	8,71,495.00
Total	53,88,021.62	68,82,813.02

Fixed Deposit at Bank :-

	<u>FDR No.</u>	<u>Amount</u>	<u>Due date</u>
South Indian Bank	241/4940	5,00,000.00	18.06.2023
South Indian Bank	241/4941	5,00,000.00	18.06.2023
South Indian Bank Endowment Fund	805303/520/1	5,00,000.00	NCTE
South Indian Bank Reserve Fund	24184706	5,00,000.00	NCTE

Endowment Scholarship Fund

State Bank of India	Dr.Jessy Mathew	67077417304	10,000.00	28.01.2025
State Bank of India	Dr.Philipneri	241/1580	10,000.00	17.08.2025
State Bank of India	Suvarna Resmi	30221977094	3,21,161.00	09.04.2027
Indian Bank	Dr.Vedamany Mannual	6105998733	4,838.00	23.02.2024
South Indian Bank	Cardinal Parekkatil	241/394	3,200.00	08.01.2023
State Bank of India	Golden Jubilee	35375386317	41,826.00	03.09.2024
State Bank of India	Silver Jubilee	241/611	25,000.00	16.10.2023

Reserve Fund

State Bank of India	College	1044791306	1,83,672.68	01.03.2022
State Bank of India	College	57044535091	20,000.00	16.10.2024
Total			26,19,697.68	

Cash in Hand :-

	<u>O/B</u>	<u>C/B</u>
B.Ed Activity Fund	44,976.25	28,454.75
PTA Account	75,871.00	1,07,438.00
M.ed Course	13,563.25	71,918.75
St. Joseph's College of Teacher Education for Women	46,673.00	5,861.00
Total	1,81,083.50	2,13,672.50

Total



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Ernakulam

University Fee Remittance :-

	<u>C/B</u>
Annual Administration Fee	53,600.00
Exam Fee Paid to University	6,26,535.00
Late Fee	105.00
Matriculation Fee	10,305.00
NOC Fee to University	5,800.00
Provisional Affiliation Fee	5,250.00
Recognition Fee to University	480.00
University Affiliation Fee	12,500.00
University Sports Affiliation Fee	39,583.00
University SSIP Fee	2,760.00
University Students Welfare Fee	3,600.00
University Union Fee	6,645.00
University Welfare Fee	405.00
Total	<u><u>7,67,568.00</u></u>

Opening Balance of Units**Bank SB Accounts :-**

	<u>O/B</u>
Indian Bank SB A/c No.462972606	2,530.00
SBI SB A/c No.30221405469	73,854.00
SBI SB A/c No.67077416923	2,172.47
SBI SB A/c No.57030146838	35,291.18
SIB SB A/c No.11290	42,491.00
Canara Bank SB A/c No.805101027532	3,19,335.55
TOTAL	<u><u>4,75,674.20</u></u>



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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED BALANCE SHEET AS ON 31ST MARCH, 2022

At the beginning of the year	LIABILITIES	Additions/ Deductions	₹
87,86,324.84	<u>CAPITAL ACCOUNT :-</u>		
	Add :- Excess of Income Over Expenditure	40,63,123.72	1,28,49,448.56
5,00,000.00	Endowment Fund		5,00,000.00
3,00,000.00	Reserve fund	4,03,672.68	7,03,672.68
	Endowment Scholarship Fund	4,16,025.00	4,16,025.00
	<u>CURRENT LIABILITIES :-</u>		
8,96,916.00	Advance from Management	84,701.00	9,81,617.00
8,300.00	Caution Deposit		8,300.00
1,04,91,540.84	Total		1,54,59,063.24

At the beginning of the year	ASSETS	Additions/ Deductions	₹
	<u>FIXED ASSETS :-</u>		
40,13,761.40	Building	36,653.00	
	Less:- Depreciation @5%	-2,02,520.72	38,47,893.68
6,98,218.20	Furniture		
	Less Deprecation @ 10%	-69,821.82	6,28,396.38
8,88,546.89	Machinery and Equipments	1,82,224.00	
	Less:- Depreciation @ 15%	-1,60,615.63	9,10,155.26
4,01,367.46	Library Books	85,217.00	
	Less:- Depreciation @ 15%	-78,687.30	4,07,897.16
2,40,693.65	Computer		
	Less:- Depreciation @ 15%	-36,104.05	2,04,589.60
65,812.95	Electrical Fittings	6,239.00	
	Less:- Depreciation @ 15%	-10,807.80	61,244.15
17,316.90	Utensils and Implements		
	Less Deprecation @ 10%	-1,731.69	15,585.21
1,92,297.00	Bio Gas Plant		1,92,297.00



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	CURRENT ASSETS :-		
2,00,000.00	Loan to B.Ed College		2,00,000.00
19,662.00	K.S.E.B. Deposit		19,662.00
	CASH AND BANK BALANCES :-		
14,22,349.00	Fixed Deposit at Bank		32,74,835.68
20,98,303.89	Bank SB Accounts		54,93,028.62
2,33,211.50	Cash in Hand		2,03,478.50
1,04,91,540.84	Total		1,54,59,063.24

As per our Report of even date
For **P.V. CHACKO & Co.**
CHARTERED ACCOUNTANTS

Ernakulam
12.02.2024


T.K. MATHEW FCA
Partner




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2022

INCOME		Rs.
By FEE COLLECTON :-		
Admission Fee	1,07,000.00	
Caution Money	58,986.00	
Other Fee	15,885.00	
Exam Fee	6,46,446.00	
Late Fee	315.00	
Library Fee	15,855.00	
Magazine Fee	22,305.00	
Matriculation Fee	1,250.00	
PTA Fund Fee	93,000.00	
Special Fee	1,60,940.00	
Tuition Fee	7,30,800.00	
Student Development Fee	15,95,000.00	
University Fee	54,891.00	
University Registration and Migration	1,000.00	
University Sports Fee	34,965.00	
University SSIP Fee	2,093.00	
University Students Welfare Fee	2,730.00	
University Union Fee	4,550.00	35,48,011.00
By STUDENTS AMENITIES INCOME :-		
Seminar Income	11,000.00	11,000.00
By GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,94,60,112.00	
E Grantz Received	5,67,117.00	3,00,27,229.00
By HOSTEL INCOME :-		
Hostel Mess Fee	8,66,335.00	
Hostel Fee	14,80,030.00	23,46,365.00



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By ADMINISTRATIVE INCOME :-		
Application Form Supply	8,735.00	
Interest Received	1,55,814.00	
Alumni Fund Collection	30,800.00	
Staff Welfare Collection	2,84,357.05	
Examination Remuneration	65,003.00	
Canteen Collection	1,800.00	
Miscellaneous Income	5,300.00	5,51,809.05
By RESEARCH & DEVELOPMENT :-		
Edufocus - Journal	22,852.00	22,852.00
By SOCIAL AND CHARITY :-		
Donations Received	1,03,252.69	
Contribution from Province	35,00,000.00	36,03,252.69
Total		4,01,10,518.74



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2022

EXPENDITURE		Rs.
To SALARY AND ALLOWANCES :-		
Salary and Allowance	3,05,16,012.00	
Remuneration Paid	90,003.00	3,06,06,015.00
Faculty Development Expenses :-		
Faculty Development Expenses	7,000.00	7,000.00
Staff Welfare Expenses :-		
Staff Welfare Expenses	96,762.00	96,762.00
Financial Support to Faculty members :		
Membership Fee		11,000.00
Seed Money for Doctoral studies		4,000.00
To STUDENTS AMENITIES :-		
Financial Assistance to Students :-		
Fee Concession	1,59,650.00	
Scholarship Paid	44,000.00	
E Grantz Disbursed	5,66,756.00	
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses	84,125.00	
IQAC Expenses	22,919.00	
Students Welfare Expenses :-		
Students Insurance Premium	426.00	
Other Welfare Expenses	26,150.00	
Students Development Expenses		
Students Development Expenses	1,06,338.00	
Field Study	30,000.00	
IT Infra structure Maintenance :-		
Internet Expenses	58,740.00	
Website Expenses	1,31,000.00	
Computer Maintenance Expenses	1,26,826.00	
Library Expenses		
Subscription to Periodicals	2,178.00	13,59,108.00
To UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance	7,47,466.00	
Tuition Fee - Treasury Remittance	3,70,625.00	
E Grant returned to HWD	3,900.00	11,21,991.00
To PROJECTS AND PROGRAMMES		
Extension Activities	18,100.00	18,100.00
To RESEARCH & DEVELOPMENT :-		
Research Publication Expenses	5,600.00	5,600.00



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To SOCIAL AND CHARITY :-		
Gift and Donation	1,125.00	
Social Work	7,965.00	9,090.00
To ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses	73,919.00	
Clothing and Washing	9,877.00	
Green Campus Maintenance Expenses	22,598.00	
Water Management and conservation	1,60,242.00	
Bio gas	1,09,023.00	
Lift Maintenance	65,294.00	
Electricity	1,21,956.00	
Repair and Maintenance	4,23,684.00	
Audit Fee	7,670.00	
Bank Charges	1,170.01	
Advertisement	1,00,827.00	
Examination Expenses	1,400.00	
Food and Refreshment	4,530.00	
Health / Medicine	1,444.00	
Miscellaneous Expenses	60,465.00	
Printing and Stationery	17,042.00	
Professional Charges	12,951.00	
Travelling Expenses	26,470.00	
Postage and Telephone	11,588.00	
Legal Expenses	4,250.00	
Application Fee paid	15,142.00	
Caution Money Returned	38,368.00	
PTA Meeting Expenses	480.00	
Income Tax TDS Paid	2,740.00	12,93,130.01
To HOSTEL RUNNING :-		
Mess Expenses	9,55,310.00	9,55,310.00
To Depreciation Provided		5,60,289.01
To Excess of Income Over Expenditure		40,63,123.72
Total		4,01,10,518.74



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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 2022

PARTICULARS	RECEIPTS	PAYMENTS
OPENING BALANCES :-		
Cash in Hand	2,33,211.50	
Bank SB Accounts	20,98,303.89	
Fixed Deposit at Bank	14,22,349.00	
FEE COLLECTON :-		
Admission Fee	1,07,000.00	
Caution Money	58,986.00	
Other Fee	15,885.00	
Exam Fee	6,46,446.00	
Late Fee	315.00	
Library Fee	15,855.00	
Magazine Fee	22,305.00	
Matriculation Fee	1,250.00	
Special Fee	1,60,940.00	
Tuition Fee	7,30,800.00	
PTA Fund Fee	93,000.00	
Student Development Fee	15,95,000.00	
University Fee	54,891.00	
University Registration and Migration	1,000.00	
University Sports Fee	34,965.00	
University SSIP Fee	2,093.00	
University Students Welfare Fee	2,730.00	
University Union Fee	4,550.00	
STUDENTS AMENITIES INCOME :-		
Seminar Income	11,000.00	
GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,94,60,112.00	
E Grantz Received	5,67,117.00	



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Mobile : 9447209582

HOSTEL INCOME :-		
Hostel Mess Fee	8,66,335.00	
Hostel Fee	14,80,030.00	
ADMINISTRATIVE INCOME :-		
Application Form Supply	8,735.00	
Interest Received	1,55,814.00	
Alumni Fund Collection	30,800.00	
Staff Welfare Collection	2,84,357.05	
Examination Remuneration	65,003.00	
Canteen Collection	1,800.00	
Miscellaneous Income	5,300.00	
RESEARCH & DEVELOPMENT :-		
Edufocus - Journal	22,852.00	
SOCIAL AND CHARITY :-		
Donations Received	1,03,252.69	
Contribution from Province	35,00,000.00	
SALARY AND ALLOWANCES :-		
Salary and Allowance		3,05,16,012.00
Remuneration Paid		90,003.00
Faculty Development Expenses :-		
Faculty Development Expenses		7,000.00
Staff Welfare Expenses :-		
Staff Welfare Expenses		96,762.00
Seed Money for Doctoral studies		4,000.00
Financial Support to Faculty members :		
Membership Fee		11,000.00
STUDENTS AMENITIES :-		
Financial Assistance to Students :-		
Fee Concession		1,59,650.00
Scholarship Paid		44,000.00
E Grantz Disbursed		5,66,756.00
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses		84,125.00
IQAC Expenses		22,919.00



Alice Joseph
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Principal in Charge
St. Joseph College of Teacher
Education for Women,
- Ernakulam



P.V. CHACKO & Co.

CHARTERED ACCOUNTANTS

Tel: 0484-2380130, 2370160

e-mail: pvchackoandco@gmail.com

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Mobile:9961000033

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Students Welfare Expenses :-		
Students Insurance Premium		426.00
Welfare and Other Expenses		26,150.00
Students Development Expenses		
Students Development Expenses		1,06,338.00
Field Study		30,000.00
IT Infra structure Maintenance :-		
Internet Expenses		58,740.00
Website Expenses		1,31,000.00
Computer Maintenance Expenses		1,26,826.00
Library Expenses		
Subscription to Periodicals		2,178.00
UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance		7,47,466.00
Tuition Fee - Treasury Remittance		3,70,625.00
E Grant returned to HWD		3,900.00
PROJECTS AND PROGRAMMES :-		
Extension Activities		18,100.00
RESEARCH & DEVELOPMENT :-		
Research Publication Expenses		5,600.00
SOCIAL AND CHARITY :-		
Gift and Donation		1,125.00
Social Work		7,965.00
ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses		73,919.00
Clothing and Washing		9,877.00
Green Campus Maintenance Expenses		22,598.00
Water Management and conservation		1,60,242.00
Bio gas		1,09,023.00
Lift Maintenance		65,294.00
Electricity		1,21,956.00
Repair and Maintenance		4,23,684.00
Audit Fee		7,670.00
Bank Charges		1,170.01
Advertisement		1,00,827.00
Examination Expenses		1,400.00



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Food and Refreshment		4,530.00
Health / Medicine		1,444.00
Miscellaneous Expenses		60,465.00
Printing and Stationery		17,042.00
Professional Charges		12,951.00
Travelling Expenses		26,470.00
Postage and Telephone		11,588.00
Legal Expenses		4,250.00
Application Fee paid		15,142.00
Caution Money Returned		38,368.00
PTA Meeting Expenses		480.00
Income Tax TDS Paid		2,740.00
HOSTEL RUNNING :-		
Mess Expenses		9,55,310.00
FIXED ASSETS		
Electrical Fittings		6,239.00
Library Books		85,217.00
Machinery and Equipment's		1,08,560.00
CCTV		73,664.00
Building Construction		36,653.00
ADVANCE AND DEPOSITS :-		
Advance - Management	84,701.00	
Endowment Scholarship Fund	4,16,025.00	
Reserve Fund	4,03,672.68	
CLOSING BALANCES :-		
Fixed Deposit at Bank		32,74,835.68
Bank SB Accounts		54,93,028.62
Cash in Hand		2,03,478.50
Grand Total	4,47,68,781.81	4,47,68,781.81




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ST. JOSEPH'S COLLEGE OF TEACHER EDUCATION FOR WOMEN

ERNAKULAM - KERALA

Scheduls for the year 2021-22

Bank SB Accounts :-

		<u>C/B</u>
Catholic Syrian Bank SB. A/c. No. 0021-03868994-1900001	9,41,582.21	33,84,013.85
South Indian Bank SB A/c No.24053-16642	-	17,398.00
South Indian Bank SB A/c No.24053-21898	-	1,10,925.69
South Indian Bank SB A/c No.24053-07032	-	10,62,959.33
South Indian Bank SB. A/c. No. 53-15718	3,93,598.09	96,385.16
South Indian Bank SB. A/c. No. 240530000018439	51,574.84	8,621.84
SIB SB. A/c. No. 11146	1,34,033.75	92,263.75
Bank SB & Govt Treasury A/c	5,77,515.00	7,20,461.00
Total	20,98,303.89	54,93,028.62

Fixed Deposit at Bank :-

	<u>FDR No.</u>	<u>Amount</u>	<u>Due date</u>
South Indian Bank	241/4940	5,00,000.00	18.06.2023
South Indian Bank	241/4941	5,00,000.00	18.06.2023
South Indian Bank	24101000011039	3,39,342.00	04.10.2022
South Indian Bank	24101000011269	3,15,796.00	08.09.2022
South Indian Bank Endowment Fund	805303/520/1	5,00,000.00	NCTE
South Indian Bank Reserve Fund	24184706	5,00,000.00	NCTE

Endowment Scholarship Fund

State Bank of India	Dr.Jessy Mathew	67077417304	10,000.00	28.01.2025
State Bank of India	Dr.Philipneri	241/1580	10,000.00	17.08.2025
State Bank of India	Suvarna Resmi	30221977094	3,21,161.00	09.04.2027
Indian Bank	Dr.Vedamany Mannu	6105998733	4,838.00	23.02.2024
South Indian Bank	Cardinal Parekkatil	241/394	3,200.00	08.01.2023
State Bank of India	Golden Jubilee	35375386317	41,826.00	03.09.2024
State Bank of India	Silver Jubilee	241/611	25,000.00	16.10.2023

Reserve Fund

State Bank of India	College	1044791306	1,83,672.68	01.03.2022
State Bank of India	College	57044535091	20,000.00	16.10.2024
Total			32,74,835.68	

Cash in Hand :-

	<u>O/B</u>	<u>C/B</u>
B.Ed Activity Fund	1,36,770.25	44,976.25
PTA Account	53,501.00	75,871.00
St. Joseph's Training College Hostel	21,781.00	22,395.00
M.ed Course	15,564.25	13,563.25
St. Joseph's College of Teacher Education for Women	5,595.00	46,673.00
Total	2,33,211.50	2,03,478.50

University Fee Remittance :-

	<u>C/B</u>
Annual Administration Fee	42,000.00
Exam Fee Paid to University	6,55,000.00
Late Fee	315.00
Metriculation Fee	2,250.00
University Affiliation Fee	6,750.00
University Sports Affiliation Fee	29,954.00
University SSIP Fee	2,162.00
University Students Welfare Fee	2,820.00
University Union Fee	5,615.00
University Welfare Fee	600.00
Total	7,47,466.00



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

ERNAKULAM - KERALA

REVISED AUDITORS' REPORT

We have audited the attached Balance Sheet of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** as on 31st March 2021 and the Income and Expenditure Accounts for the year ended on that date.

We conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

We report that :-

- a. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our Audit.
- b. In our opinion, proper books of accounts and other records as required by law have been kept by the Institution so far as appears from our examination of such records.
- c. The Balance Sheet and Income and Expenditure Account referred to in this report are in agreement with the books of accounts.
- d. In our opinion and to the best our information and according to the explanations given to us, the accounts give a true and fair view.
 - i. In the case of the Balance Sheet of the state of affairs of the College as on 31st March 2021 and
 - ii. In the case of the Income and Expenditure Account of the Excess of Income over Expenditure for the year ended on that date.

For P.V. CHACKO & Co.
CHARTERED ACCOUNTANTS

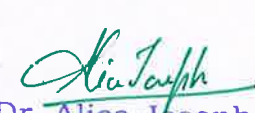

T. K. MATHEW F.C.A.
Partner

UDIN : 24020648BKCNSW6426

Date : 12.02.2024

Place : Ernakulam




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED BALANCE SHEET AS ON 31st MARCH, 2021

At the beginning of the year	LIABILITIES	Additions/ Deductions	₹
83,57,934.69	<u>CAPITAL ACCOUNT :-</u>		
	Add :- Excess of Income Over Expenditure	4,28,390.15	87,86,324.84
5,00,000.00	Endowment Fund		5,00,000.00
3,00,000.00	Reserve fund		3,00,000.00
	<u>CURRENT LIABILITIES :-</u>		
8,11,807.00	Advance from Management	85,109.00	8,96,916.00
50,000.00	Advance from Individuals - Staff	-50,000.00	-
8,300.00	Caution Deposit		8,300.00
1,00,28,041.69	Total		1,04,91,540.84

At the beginning of the year	ASSETS	Additions/ Deductions	₹
	<u>FIXED ASSETS :-</u>		
31,90,717.00	Building	10,34,295.00	
	Less:- Depreciation @5%	-2,11,250.60	40,13,761.40
7,75,798.00	Furniture		
	Less Depreciation @ 10%	-77,579.80	6,98,218.20
9,63,402.00	Machinery and Equipments	81,947.28	
	Less:- Depreciation @ 15%	-1,56,802.39	8,88,546.89
4,26,711.39	Library Books	61,401.25	
	Less:- Depreciation @ 15%	-86,745.18	4,01,367.46
54,219.00	Computer	2,28,950.00	
	Less:- Depreciation @ 15%	-42,475.35	2,40,693.65
77,427.00	Electrical Fittings		
	Less:- Depreciation @ 15%	-11,614.05	65,812.95
19,241.00	Utensils and Implements		
	Less Deprecation @ 10%	-1,924.10	17,316.90
1,92,297.00	Bio Gas Plant		1,92,297.00
	<u>CURRENT ASSETS :-</u>		
5,00,000.00	Endowment Fund Deposit		5,00,000.00
3,00,000.00	Reserve Fund Deposit		3,00,000.00
2,00,000.00	Loan to B.Ed College		2,00,000.00
19,662.00	K.S.E.B. Deposit		19,662.00

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<u>CASH AND BANK BALANCES :-</u>			
3,00,000.00	Fixed Deposit at Bank		6,22,349.00
27,54,364.05	Bank SB Accounts		20,98,303.89
2,54,203.25	Cash in Hand		2,33,211.50
1,00,28,041.69	Total		1,04,91,540.84


(0.00)

As per our Report of even date
For **P.V. CHACKO & Co.**
CHARTERED ACCOUNTANTS


T.K. MATHEW FCA
Partner

Ernakulam
12.02.2024




Dr. Alice Joseph
Principal in Charge
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3



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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2021

INCOME		Rs.
By FEE COLLECTON :-		
Exam Fee	3,73,340.00	
Library Fee	19,475.00	
Magazine Fee	9,625.00	
Special Fee	1,33,000.00	
Students Activity Fee	6,39,000.00	
Other Fee	5,929.00	
PTA Fund Fee	72,800.00	
Tuition Fee	6,51,700.00	
Caution Money	58,284.00	
University Fee	50,890.00	
University Affiliation Fee	24,727.00	
University Sports	18,375.00	20,57,145.00
By STUDENTS AMENITIES INCOME :-		
Seminar Income	8,975.00	8,975.00
By GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,23,44,330.00	
E Grantz Received	5,02,632.00	2,28,46,962.00
By HOSTEL INCOME :-		
Hostel Mess Fee	8,16,560.00	
Hostel Fee	8,78,724.62	16,95,284.62
By ADMINISTRATIVE INCOME :-		
Application Form Supply	4,290.00	
Interest Received	69,108.00	
Alumni Fund Collection	7,600.00	
Staff Welfare Collection	89,979.00	
Examination Remuneration	50,678.00	
Photocopy Income	2,480.00	2,24,135.00
By SOCIAL AND CHARITY :-		
Donations Received	2,39,591.00	2,39,591.00
Total		2,70,72,092.62



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2021

EXPENDITURE		Rs.
To SALARY AND ALLOWANCES :-		
Salary and Allowance	2,28,60,330.00	
Festival Allowance	1,500.00	
Remuneration Paid	50,177.50	
Teaching Practice	4,950.00	
Retirement Expenses	27,933.00	2,29,44,890.50
Financial Support to teachers:-		
Mamembership Fee	2,400.00	2,400.00
To STUDENTS AMENITIES :-		
Financial Assistance to Students :-		
Fee Concession	1,14,500.00	
E Grantz Disbursed	5,18,137.00	
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses	37,856.00	
IQAC Expenses	1,950.00	
Students Welfare Expenses :-		
Students Magazine Expenses	77,200.00	
Students Development Expenses	80,378.00	
Welfare and Other Expenses	7,920.00	
Association Fee	750.00	
IT Infra structure Maintenance :-		
Computer Maintenance	34,936.00	
Website Expenses	23,000.00	
Laboratory Expenses	9,365.00	
Placement Expenses	3,000.00	9,08,992.00
To UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance	5,49,474.00	
Tuition Fee - Treasury Remittance	3,70,550.00	
E Grant returned to HWD	6,379.00	9,26,403.00
To RESEARCH & DEVELOPMENT :-		
Research and Development Expenses		
Seed Money for Doctoral Studies	6,575.00	6,575.00
To SOCIAL AND CHARITY :-		
Gift and Donation	2,970.00	
Social Work	20,092.00	23,062.00



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To ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses	57,801.00	
Garden Expenses	26,200.00	
Clothing and Washing	3,429.00	
Water Management and Conservation	1,11,218.00	
Electricity and water	75,881.00	
Repair and Maintenance	1,31,565.00	
Audit Fee	17,425.00	
Bank Charges	351.50	
Food and Refreshment	3,230.00	
Health / Medicine	1,645.00	
Miscellaneous Expenses	31,506.00	
Printing and Stationery	15,510.00	
Caution Money Returned	1,92,439.00	
Travelling Expenses	20,484.00	
Postage and Telephone	37,480.00	
PTA Meeting Expenses	480.00	
Application Fee paid	1,560.00	
License and Tax	7,430.00	7,35,634.50
To HOSTEL RUNNING :-		
Mess Expenses	5,07,354.00	5,07,354.00
To Depreication Provided		5,88,391.47
To Excess of Income Over Expenditure		4,28,390.15
Total		2,70,72,092.62

0.00



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA

REVISED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31st MARCH, 2021

PARTICULARS	RECEIPTS	PAYMENTS
OPENING BALANCES :-		
Cash in Hand	2,54,203.25	
Bank SB Accounts	27,54,364.05	
Fixed Deposit at Bank	3,00,000.00	
FEE COLLECTON :-		
Exam Fee	3,73,340.00	
Library Fee	19,475.00	
Magazine Fee	9,625.00	
Special Fee	1,33,000.00	
Students Activity Fee	6,39,000.00	
Other Fee	5,929.00	
PTA Fund Fee	72,800.00	
Tuition Fee	6,51,700.00	
Caution Money	58,284.00	
University Fee	50,890.00	
University Affiliation Fee	24,727.00	
University Sports	18,375.00	
STUDENTS AMENITIES INCOME :-		
Seminar Income	8,975.00	
GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,23,44,330.00	
E Grantz Received	5,02,632.00	
HOSTEL INCOME :-		
Hostel Mess Fee	8,16,560.00	
Hostel Fee	8,78,724.62	
ADMINISTRATIVE INCOME :-		
Application Form Supply	4,290.00	
Interest Received	69,108.00	
Alumni Fund Collection	7,600.00	
Staff Welfarc Colcction	88,979.00	
Examination Remuneration	50,678.00	
Photocopy Income	2,480.00	



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SOCIAL AND CHARITY :-		
Donations Received	2,39,591.00	
SALARY AND ALLOWANCES :-		
Salary and Allowance		2,28,60,330.00
Festival Allowance		1,500.00
Remuneration Paid		50,177.50
Faculty Development Expenses :-		
Teaching Practice		4,950.00
Staff Welfare Expenses :-		
Retirement Expenses		27,933.00
Financial support to Faculty members :		
Membership Fee		2,400.00
STUDENTS AMENITIES :-		
Financial Assistance to Students :-		
Fee Concession		1,14,500.00
E Grantz Disbursed		5,18,137.00
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses		37,856.00
IQAC Expenses		1,950.00
Students Welfare Expenses :-		
Students Magazine Expenses		77,200.00
Students Development Expenses		80,378.00
Welfare Other Expenses		7,920.00
Membership Fee :-		
Association Fee		750.00
IT Infra structure Maintenance :-		
Computer Maintenance		34,936.00
Website Expenses		23,000.00
Library Expenses		
Laboratory Expenses		9,365.00
Placement Expenses		3,000.00
UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance		5,49,474.00
Tuition Fee - Treasury Remittance		3,70,550.00
E Grant returned to HWD		6,379.00
RESEARCH & DEVELOPMENT :-		
Seed Money for Doctoral Studies		6,575.00
SOCIAL AND CHARITY :-		
Gift and Donation		2,970.00
Social Work		20,092.00



Alice Joseph
Dr. Alice Joseph
Principal in Charge

St. Joseph College of Teacher
Education for Women,
Ernakulam

**P.V. CHACKO & Co.**

CHARTERED ACCOUNTANTS

Tel: 0484-2380130, 2370160

e-mail: pvchackoandco@gmail.com

FOUNDER
P.V. CHACKO F.C.A.
Mobile:9961000633PARTNERS
T.K.MATHEW F.C.A. { Mobile : 9388860280
C.J. ROMID F.C.A. { Personal : 0484-2371182
Mobile : 9447209582

ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses		57,801.00
Clothing and Washing		3,429.00
Garden Expenses		26,200.00
Water Management and Conservation		1,11,218.00
Electricity Charges		75,881.00
Repair and Maintenance		1,31,565.00
Audit Fee		17,425.00
Bank Charges		351.50
Food and Refreshment		3,230.00
Health / Medicine		1,645.00
Miscellaneous Expenses		31,506.00
Printing and Stationery		15,510.00
Travelling Expenses		20,484.00
Caution Money Returned		1,92,439.00
Postage and Telephone		37,480.00
PTA Meeting Expenses		480.00
Application Fee paid		1,560.00
License and Tax		7,430.00
HOSTEL RUNNING :-		
Mess Expenses		5,07,354.00
FIXED ASSETS		
Machinery and Equipments		81,947.28
Building Construction		10,34,295.00
Computer and Accessories		2,28,950.00
Library Books		61,401.25
ADVANCE AND DEPOSITS :-		
Advance - Management	85,109.00	
Advance From Individuals-Staff		50,000.00
CLOSING BALANCES :-		
Fixed Deposit at Bank		6,22,349.00
Bank SB Accounts		20,98,303.89
Cash in Hand		2,33,211.50
Grand Total	3,04,65,768.92	3,04,65,768.92



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ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA
Schedules for the year 2020-21

<u>Bank SB Accounts :-</u>	<u>O/B</u>	<u>C/B</u>
Catholic Syrian Bank SB. A/c. Io. 0021-03868994-1900001	10,69,801.96	9,41,582.21
South Indian Bank SB. A/c. No. 53-15718	6,29,159.75	3,93,598.09
South Indian Bank SB. A/c. No. 240530000018439	39,451.34	51,574.84
SIB SB. A/c. No. 11146	2,78,436.00	1,34,033.75
Bank SB & Govt Treasury A/c	7,37,515.00	5,77,515.00
Total	27,54,364.05	20,98,303.89

<u>Fixed Deposit at Bank :-</u>	<u>FDR No.</u>	<u>Amount</u>	<u>Due date</u>
South Indian Bank	002410/000011039	3,22,349.00	04.09.2021
South Indian Bank	24101000011269	3,00,000.00	
Total		6,22,349.00	

<u>Cash in Hand :-</u>	<u>O/B</u>	<u>C/B</u>
B.Ed Activity Fund	99,266.25	1,36,770.25
PTA Account	281.00	53,501.00
St. Joseph's Training College Hostel	1,37,800.00	21,781.00
M.ed Course	16,597.00	15,564.25
St. Joseph's College of Teacher Education for Women	259.00	5,595.00
Total	2,54,203.25	2,33,211.50

<u>University Fee Remittance :-</u>	<u>C/B</u>
Admission Fee	9,750.00
Affiliation Fee	2,000.00
Annual Administration Fee	35,700.00
Exam Fee	4,20,505.00
M.Ed. Course Affiliation Fee	5,250.00
M.Ed. Inspection Fee	3,150.00
University Affiliation Fee	3,570.00
University Games Fee	9,810.00
University Sports Fee	38,128.00
University Sports Affiliation Remittance	9,750.00
University SSIP Fee	2,656.00
University Students Welfare Fee	2,910.00
University Union Fee	5,785.00
University Welfare Fund	510.00
Total	5,49,474.00



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Mobile : 9447209582

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN

ERNAKULAM - KERALA

REVISED AUDITORS' REPORT

We have audited the attached Balance Sheet of **ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN, ERNAKULAM, KERALA** as on 31st March 2020 and the Income and Expenditure Accounts for the year ended on that date.


We conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of the financial statements. We believe that our audit provides a reasonable basis for our opinion.

We report that :-

- a. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our Audit.
- b. In our opinion, proper books of accounts and other records as required by law have been kept by the Institution so far as appears from our examination of such records.
- c. The Balance Sheet and Income and Expenditure Account referred to in this report are in agreement with the books of accounts.
- d. In our opinion and to the best our information and according to the explanations given to us, the accounts give a true and fair view.
 - i. In the case of the Balance Sheet of the state of affairs of the College as on 31st March 2020 and
 - ii. In the case of the Income and Expenditure Account of the Excess of Income over Expenditure for the year ended on that date.

Subject to the fact that accounts relating to Hostel have not been incorporated in the statements.

Date : 12.02.2024
Place : Ernakulam


Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



For P.V. CHACKO & Co.
CHARTERED ACCOUNTANTS


T. K. MATHEW F.C.A.
Partner

UDIN : 24020648BKCNSV9333



P.V. CHACKO & Co.

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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED BALANCE SHEET AS ON 31st MARCH, 2020


At the beginning of the year	LIABILITIES	Additions/ Deductions	₹
33,54,767.96	<u>CAPITAL ACCOUNT :-</u>		
	Add :- Excess of Income Over Expenditure	3,92,329.92	37,47,097.88
5,00,000.00	Endowment Fund		5,00,000.00
3,00,000.00	Reserve fund		3,00,000.00
	<u>CURRENT LIABILITIES :-</u>		
5,83,558.00	Advance from Management	2,28,249.00	8,11,807.00
	Advance from Individuals - Staff	50,000.00	50,000.00
8,300.00	Caution Deposit		8,300.00
47,46,625.96	Total		54,17,204.88

At the beginning of the year	ASSETS	Additions/ Deductions	₹
	<u>FIXED ASSETS :-</u>		
12,35,067.45	Building	2,87,688.00	
	Less:- Depreication @5%	-76,137.77	14,46,617.68
93,733.20	Furniture	9,000.00	
	Less Deprecation @ 10%	-10,273.32	92,459.88
99,469.55	Machinery and Equipments	3,66,291.00	
	Less:- Depreciation @ 15%	-69,864.08	3,95,896.47
4,15,381.40	Library Books	86,632.00	
	Less:- Depreciation @ 15%	-75,302.01	4,26,711.39
61,598.65	Computer		
	Less:- Depreciation @ 15%	-9,239.80	52,358.85
1,116.00	Utensils and Implements		
	Less Deprecation @ 10%	-111.60	1,004.40
	<u>CURRENT ASSETS :-</u>		
5,00,000.00	Endowment Fund Deposit		5,00,000.00
3,00,000.00	Reserve Fund Deposit		3,00,000.00
	<u>CASH AND BANK BALANCES :-</u>		
7,35,000.00	Fixed Deposit at Bank		
12,36,192.46	Bank SB Accounts		20,85,752.96
69,067.25	Cash in Hand		1,16,403.25
47,46,625.96	Total		54,17,204.88

(0.00)

As per our Report of even date
For P.V. CHACKO & Co.
CHARTERED ACCOUNTANTS

Ernakulam
12.02.2024


Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam




T.K. MATHEW FCA
Partner

**P.V. CHACKO & Co.**

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C.J. ROMID F.C.A. { Personal : 0484 -2371182
Mobile : 9447209582**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA****REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2020**

INCOME		Rs.
By FEE COLLECTON :-		
Exam Fee	3,29,220.00	
Students Activity Fee	13,39,977.00	
Tuition Fee	5,11,060.00	
University Affiliation Fee	86,489.00	
University Sports Fee	60,000.00	
University SSIP Fee	4,600.00	
University Students Welfare Fee	6,000.00	
University Union Fee	10,000.00	
Late Fee-TC	200.00	
Library Fee	20,437.00	
Magazine Fee	73,350.00	
PTA Fund Fee	72,800.00	
Registration and Migration Fee	8,520.00	
Caution Money	59,960.00	
Special Fee	1,21,500.00	27,04,113.00
By STUDENTS AMENITIES INCOME :-		
Study Tour Programme	85,250.00	
Placement Cell	21,820.00	
Seminar Income	40,395.00	1,47,465.00
By GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,11,16,153.00	
E Grantz Received	7,36,787.00	2,18,52,940.00
By ADMINISTRATIVE INCOME :-		
Application Form Supply	56,450.00	
Interest Received	1,09,297.00	
Miscellaneous Collections	200.00	
Alumni Fund Collection	9,700.00	
Canteen Collection	16,301.00	
Staff Welfare Collection	1,44,418.00	
Examination Remuneration	32,248.00	
Photocopy Income	15,560.00	3,84,174.00
By PROJECTS AND PROGRAMMES :-		
UGC Grant	866.00	866.00
By SOCIAL AND CHARITY :-		
Donations Received	1,28,000.00	
By Contribution to Province	1,50,000.00	2,78,000.00
Total		2,53,67,558.00

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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2020

EXPENDITURE		Rs.
To SALARY AND ALLOWANCES :-		
Salary and Allowance	2,16,32,153.00	
Remuneration Paid	65,079.00	
Faculty Development Expenses :-		
Teaching Practice	5,900.00	
Staff Welfare Expenses :-		
Retirement Expenses	12,194.00	2,17,15,326.00
To STUDENTS AMENITIES :-		
Financial Assistance to Students :-		
Fee Concession	28,000.00	
Scholarship Paid	48,000.00	
E Grantz Disbursed	7,91,537.00	
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses	25,378.00	
Seminar Expenses	1,04,975.00	
Students Welfare Expenses :-		
Students Tour Expenses	95,000.00	
Awards and Prize	1,750.00	
Welfare Other Expenses	13,905.00	
Membership Fee :-		
Association Fee	1,470.00	
IT Infra structure Maintenance :-		
Computer Maintenance	10,100.00	11,20,115.00
To UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance	6,87,219.00	
Tuition Fee - Treasury Remittance	3,69,385.00	10,56,604.00
To PROJECTS AND PROGRAMMES :-		
UGC - IQAC Expenses	866.00	
Extension Activities	25,000.00	25,866.00
To RESEARCH & DEVELOPMENT :-		
Seed Money for Doctoral Studies	22,795.00	22,795.00
To FINANCIAL SUPPORT TO FACULTY :		
Membership fee	7,200.00	7,200.00
To SOCIAL AND CHARITY :-		
Gift and Donation	1,840.00	
Social Work	2,000.00	3,840.00

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Mobile : 9447209582

To ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses	1,000.00	
Clothing and Washing	3,556.00	
Gardening Expenses	40,620.00	
Water Management and conservation	6,371.00	
Electricity and Water	83,317.00	
Repair and Maintenance	2,63,932.00	
Postage and Telephone	1,25,951.00	
Printing and Stationery	98,001.75	
Travelling Expenses	48,187.00	
Caution Money Returned	30,800.00	
Audit Fee	20,119.00	
Examination Expenses	16,102.00	
Application Fee paid	13,280.00	
Food and Refreshment	10,942.00	
Miscellaneous Expenses	9,152.00	
Online Service Charges	3,500.00	
PTA Meeting Expenses	3,416.00	
Bank Charges	3,331.75	
Health / Medicine	975.00	7,82,553.50
To Deprecation Provided		2,40,928.58
To Excess of Income Over Expenditure		3,92,329.92
Total		2,53,67,558.00



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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
 ERNAKULAM - KERALA**

REVISED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31st MARCH, 2020

PARTICULARS	RECEIPTS	PAYMENTS
OPENING BALANCES :-		
Cash in Hand	69,067.25	
Bank SB Accounts	12,36,192.46	
Fixed Deposit at Bank	7,35,000.00	
FEE COLLECTON :-		
Exam Fee	3,29,220.00	
Students Activity Fee	13,39,977.00	
Tuition Fee	5,11,060.00	
University Affiliation Fee	86,489.00	
University Sports Fee	60,000.00	
University SSIP Fee	4,600.00	
University Students Welfare Fee	6,000.00	
University Union Fee	10,000.00	
Late Fee-TC	200.00	
Library Fee	20,437.00	
Magazine Fee	73,350.00	
PTA Fund Fee	72,800.00	
Registration and Migration Fee	8,520.00	
Caution Money	59,960.00	
Special Fee	1,21,500.00	
STUDENTS AMENITIES INCOME :-		
Study Tour Programme	85,250.00	
Placement Cell	21,820.00	
Seminar Income	40,395.00	
GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,11,16,153.00	
E Grantz Received	7,36,787.00	
ADMINISTRATIVE INCOME :-		
Application Form Supply	56,450.00	
Interest Received	1,09,297.00	
Miscellaneous Collections	200.00	
Alumni Fund Collection	9,700.00	
Canteen Collection	16,301.00	



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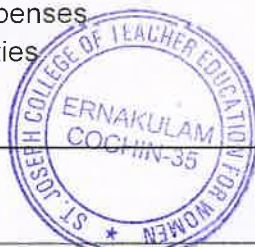
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Staff Welfare Collection	1,44,418.00	
Examination Remuneration	32,248.00	
Photocopy Income	15,560.00	
PROJECTS AND PROGRAMMES :-		
UGC Grant	866.00	
SOCIAL AND CHARITY :-		
Contribution to Province	1,50,000.00	
Donations Received	1,28,000.00	
SALARY AND ALLOWANCES :-		
Salary and Allowance		2,16,32,153.00
Remuneration Paid		65,079.00
Faculty Development Expenses :-		
Teaching Practice		5,900.00
Staff Welfare Expenses :-		
Retirement Expenses		12,194.00
STUDENTS AMENITIES :-		
Financial Assistance to Students :-		
Fee Concession		28,000.00
Scholarship Paid		48,000.00
E Grantz Disbursed		7,91,537.00
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses		25,378.00
Seminar Expenses		1,04,975.00
Students Welfare Expenses :-		
Students Tour Expenses		95,000.00
Awards and Prize		1,750.00
Welfare Other Expenses		13,905.00
Association Fee		1,470.00
IT Infra structure Maintenance :-		
Computer Maintenance		10,100.00
UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance		6,87,219.00
Tuition Fee - Treasury Remittance		3,69,385.00
PROJECTS AND PROGRAMMES :-		
UGC - IQAC Expenses		866.00
Extension Activities		25,000.00



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RESEARCH & DEVELOPMENT :-		
Seed Money for Doctoral Studies		22,795.00
FINANCIAL SUPPORT TO FACULTY :		
Membership fee		7,200.00
SOCIAL AND CHARITY :-		
Gift and Donation		1,840.00
Social Work		2,000.00
ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses		1,000.00
Clothing and Washing		3,556.00
Gardening Expenses		40,620.00
Water Management and Conservation		6,371.00
Electricity and Water		83,317.00
Repair and Maintenance		2,63,932.00
Audit Fee		20,119.00
Bank Charges		3,331.75
Examination Expenses		16,102.00
Food and Refreshment		10,942.00
Health / Medicine		975.00
Miscellaneous Expenses		9,152.00
Printing and Stationery		98,001.75
PTA Meeting Expenses		3,416.00
Travelling Expenses		48,187.00
Postage and Telephone		1,25,951.00
Application Fee paid		13,280.00
Caution Money Returned		30,800.00
Online Service Charges		3,500.00
FIXED ASSETS		
Building - Stage Construction		2,87,688.00
Library Books		86,632.00
Machinery and Equipment's		3,66,291.00
Furniture		9,000.00
ADVANCE AND DEPOSITS :-		
Advance - Management	2,30,249.00	2,000.00
Advance From Individuals-Staff	50,000.00	
CLOSING BALANCES :-		
Fixed Deposit at Bank		
Bank SB Accounts		20,85,752.96
Cash in Hand		1,16,403.25
Grand Total	2,76,88,066.71	2,76,88,066.71



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JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN - ERNAKULAM
ERNAKULAM -KERALA

Schedules for the year 2019-20


<u>Bank SB Accounts :-</u>	<u>O/B</u>	<u>C/B</u>
Catholic Syrian Bank SB. A/c. No. 0021-03868994-1900001	32,507.46	10,69,801.96
SIB SB. A/c. No. 11146	6,00,831.00	2,78,436.00
Bank SB & Govt Treasury A/c	6,02,854.00	7,37,515.00
Total	12,36,192.46	20,85,752.96

<u>Cash in Hand :-</u>	<u>O/B</u>	<u>C/B</u>
B.Ed Activity Fund	7,365.25	99,266.25
PTA Account	5,234.00	281.00
M.ed Course	55,323.00	16,597.00
St. Joseph's College of Teacher Education for V	1,145.00	259.00
Total	69,067.25	1,16,403.25

University Fee Remittance :-

Exam Fee and CV Camp Fee Collection & Remittance	52,035.00
Exam Fee Paid to University	3,45,135.00
Late Fee-TC	200.00
M.Ed. Course Affiliation Fee and Service Charges	5,250.00
M.Ed. Inspection Charges	3,150.00
Magazine Fee	68,320.00
Metriculation Fee Refund to Students	2,750.00
Migration Fee Collected and Remitted	770.00
University Affiliation Fee	66,450.00
University Matriculation	5,220.00
University Sports	53,968.00
University Sports Affiliation Remittance	2,600.00
University SSIP	4,922.00
University SSIP Remittance	299.00
University Students Welfare	6,420.00
University Union	10,700.00
University Union Fund Remittance	650.00
University Welfare Fund	390.00
Audit Objection Clearing Fee to University	31,990.00
Annual Administration Fee	26,000.00
Total	6,87,219.00




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e-mail: pvchackoandco@gmail.com

FOUNDER
P.V. CHACKO F.C.A.
Mobile: 9961000033

PARTNERS
T.K.MATHEW F.C.A. { Mobile : 9388860280
C.J. ROMID F.C.A. { Personal : 0484 -2 371 182
Mobile : 9447209582

**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED BALANCE SHEET AS ON 31st MARCH, 2019

At the beginning of the year	LIABILITIES	Additions/ Deductions	₹
28,59,986.25	<u>CAPITAL ACCOUNT :-</u> Add :- Excess of Income Over Expenditure	4,94,781.71	33,54,767.96
5,00,000.00	Endowment Fund		5,00,000.00
3,00,000.00	Reserve fund		3,00,000.00
	<u>CURRENT LIABILITIES :-</u>		
5,71,558.00	Advance from Management	12,000.00	5,83,558.00
8,300.00	Caution Deposit		8,300.00
42,39,844.25	Total		47,46,625.96

At the beginning of the year	ASSETS	Additions/ Deductions	₹
	<u>FIXED ASSETS :-</u>		
13,00,071.00	Building		
	Less:- Depreication @5%	-65,003.55	12,35,067.45
1,04,148.00	Furniture		
	Less Deprecation @ 10%	-10,414.80	93,733.20
1,17,023.00	Machinery and Equipments		
	Less:- Depreciation @ 15%	-17,553.45	99,469.55
4,57,040.00	Library Books	31,644.00	
	Less:- Depreciation @ 15%	-73,302.60	4,15,381.40
54,219.00	Computer	18,250.00	
	Less:- Depreciation @ 15%	-10,870.35	61,598.65
1,240.00	Utensils and Implements		
	Less Deprecation @ 10%	-124.00	1,116.00
	<u>CURRENT ASSETS :-</u>		
5,00,000.00	Endowment Fund Deposit		5,00,000.00
3,00,000.00	Reserve Fund Deposit		3,00,000.00
	<u>CASH AND BANK BALANCES :-</u>		
1,00,000.00	Fixed Deposit at Bank		7,35,000.00
11,66,221.00	Bank SB Accounts		12,36,192.46
1,39,882.25	Cash in Hand		69,067.25
42,39,844.25	Total		47,46,625.96

As per our Report of even date
For P.V. CHACKO & Co.
CHARTERED ACCOUNTANTS

Alice Joseph

Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



T.K. Mathew
T.K. MATHEW FCA
Partner

Ernakulam
12.02.2024



P.V. CHACKO & Co.

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**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM - KERALA**

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2019

INCOME		Rs.
By FEE COLLECTON :-		
Students Activity Fee	12,11,000.00	
Tuition Fee Collection	8,72,000.00	
Examination Fee	6,15,445.00	
Special Fee	2,79,466.00	
Magazine fee	60,830.00	
University Affiliation Fee	41,300.00	
Metriculation Fee	5,950.00	
Admission Fee	3,620.00	
Library Fee	3,100.00	
Migration Fee	750.00	
Recongnition Fee	625.00	
Late Fee - TC	100.00	
		30,94,186.00
By STUDENTS AMENITIES INCOME :-		
Study Tour Programme	86,150.00	
Placement Cell	30,000.00	
		1,16,150.00
By GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,02,69,237.00	
		2,02,69,237.00
By ADMINISTRATIVE INCOME :-		
Application Form Supply	22,700.00	
Interest Received	19,161.00	
Alumini Collection	50,000.00	
Donation	32,500.00	
Miscellaneous Collections	24,858.00	
		1,49,219.00
By PROJECTS AND PROGRAMMES :-		
UGC - IQAC Grant	1,69,186.00	
		1,69,186.00
Total		2,37,97,978.00



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ERNAKULAM - KERALA**

REVISED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2019

EXPENDITURE		Rs.
To SALARY AND ALLOWANCES :-		
Salary and Allowance	2,07,85,237.00	
Remuneration Paid	1,31,515.00	
Faculty Development Expenses :-		
Teaching Practice	8,850.00	
Staff Welfare Expense:-		
Retirement Expense	71,944.00	2,09,97,546.00
Financial Support to Teachers :		
Membership Fee	3,000.00	3,000.00
To STUDENTS AMENITIES :-		
Students Welfare Expenses :-		
Fee Concession	82,500.00	
Students Tour Expenses	95,000.00	
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses	29,564.00	
Seminar Expenses	2,150.00	
Welfare Other Expenses	6,400.00	
Association Fee	495.00	
IT Infra structure Maintenance :-		
Computer Maintenance	43,128.00	
Website Expenses	16,000.00	
Sports and Games Expenses	8,856.00	
Laboratory Expenses	18,246.00	3,02,339.00
To UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance	9,09,744.00	
Tuition Fee - Treasury Remittance	3,68,472.00	12,78,216.00
To PROJECTS AND PROGRAMMES :-		
UGC - IQAC Expenses	50,986.00	50,986.00
To SOCIAL AND CHARITY :-		
Gift and Donation	59,875.00	
Social Work	5,400.00	65,275.00
To ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses	1,700.00	
Clothing and Washing	18,596.00	
Water Management and Conservation	24,835.00	
Electrical Items	1,768.00	

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Gardening Expenses	10,050.00	
Generator Expenses	2,000.00	
Electricity and Water	63,500.00	
Repairs and Maintenance	20,861.00	
Audit Fee	16,520.00	
Bank Charges	577.54	
Examination Expenses	9,055.00	
Food and Refreshment	27,694.00	
Health / Medicine	885.00	
Miscellaneous Expenses	5,930.00	
Printing and Stationery	1,54,341.00	
PTA Meeting Expenses	8,605.00	
Travelling Expenses	38,453.00	
Postage and Telephone	23,195.00	4,28,565.54
To Depreciation Provided		1,77,268.75
To Excess of Income Over Expenditure		4,94,781.71
Total		2,37,97,978.00



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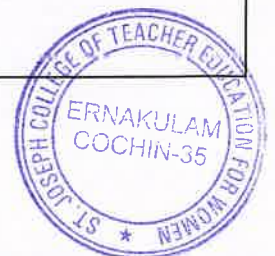
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T.K.MATHEW F.C.A. { Mobile : 9388860280
C.J. ROMID F.C.A. { Personal : 0484 -2371182
Mobile : 9447209582**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN**
ERNAKULAM - KERALA**REVISED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31st MARCH, 2019**

PARTICULARS	RECEIPTS	PAYMENTS
OPENING BALANCES :-		
Cash in Hand	1,39,882.25	
Bank SB Accounts	11,66,221.00	
Fixed Deposit at Bank	1,00,000.00	
FEE COLLECTON :-		
Admission Fee	3,620.00	
Examination Fee	6,15,445.00	
Library Fee	3,100.00	
Magazine fee	60,830.00	
Metriculation Fee	5,950.00	
Migration Fee	750.00	
Recongnition Fee	625.00	
Special Fee	2,79,466.00	
Students Activity Fee	12,11,000.00	
Tuition Fee Collection	8,72,000.00	
University Affiliation Fee	41,300.00	
Late Fee - TC	100.00	
STUDENTS AMENITIES INCOME :-		
Study Tour Programme	86,150.00	
Placement Cell	30,000.00	
GRANT FROM GOVERNMENT TREASURY :-		
Salary Grant Received from Treasury	2,02,69,237.00	
ADMINISTRATIVE INCOME :-		
Application Form Supply	22,700.00	
Bank Charges Reimbursed	16.00	
Interest Received	19,161.00	
Miscellaneous Collections	24,858.00	
Alumini Collection	50,000.00	
Donation	32,500.00	
PROJECTS AND PROGRAMMES :-		
UGC - IQAC Grant	1,09,180.00	

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SALARY AND ALLOWANCES :-		
Salary and Allowance		2,07,85,237.00
Remuneration Paid		1,31,515.00
Faculty Development Expenses :-		
Teaching Practice		8,850.00
Staff Welfare Expense:-		
Retirement Expense		71,944.00
Financial support to Teachers :		
Membership fee		3,000.00
STUDENTS AMENITIES :-		
Students Welfare Expenses :-		
Fee Concession		82,500.00
Students Tour Expenses		95,000.00
Welfare Other Expenses		6,400.00
Association Fee		495.00
Seminars, Conferences and Fests :-		
Fest and Celebration Expenses		29,564.00
Seminar Expenses		2,150.00
IT Infra structure Maintenance :-		
Computer Maintenance		43,128.00
Website Expenses		16,000.00
Sports and Games Expenses		8,856.00
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UNIVERSITY AFFILIATION & OTHER EXPENSES :-		
University Fee Remittance		9,09,744.00
Tuition Fee - Treasury Remittance		3,68,472.00
PROJECTS AND PROGRAMMES :-		
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SOCIAL AND CHARITY :-		
Gift and Donation		59,875.00
Social Work		5,400.00
ADMINISTRATIVE EXPENSES :-		
Maintenance of Campus Infra structure :-		
Cleaning Expenses		1,700.00
Clothing and Washing		18,596.00
Water Management and Conservation		24,835.00
Gardening Expenses		10,050.00
Electrical Items		1,768.00
Generator Expenses		2,000.00
Electricity and Water		63,500.00

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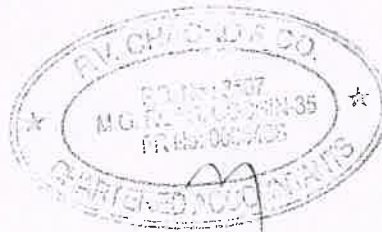
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Repair and Maintenance		20,861.00
Audit Fee		16,520.00
Bank Charges		593.54
Examination Expenses		9,055.00
Food and Firewood		27,694.00
Health / Medicine		885.00
Miscellaneous Expenses		5,930.00
Printing and Stationery		1,54,341.00
PTA Meeting Expenses		8,605.00
Travelling Expenses		38,453.00
Postage and Telephone		23,195.00
FIXED ASSETS		
Library Books		31,644.00
Computer and Accessories		18,250.00
ADVANCE AND DEPOSITS :-		
Caution Deposit	61,660.00	61,660.00
Advance - Management	98,000.00	86,000.00
CLOSING BALANCES :-		
Fixed Deposit at Bank		7,35,000.00
Bank SB Accounts		12,36,192.46
Cash in Hand		69,067.25
Grand Total	2,53,63,757.25	2,53,63,757.25



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ST. JOSEPH COLLEGE OF EDUCATION - ERNAKULAM

SCHEDULE AS ON 31st MARCH, 2019

Bank FD Accounts:-

	<u>FDR No</u>	<u>Amount</u>	<u>Due Date</u>
Catholic Syrian Bank	0021-03868994-100001-2	35,000.00	20.07.2019
Catholic Syrian Bank	0021-03868994-110001-4	7,00,000.00	02.07.2019
	Total	<u>7,35,000.00</u>	



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ACADEMIC AND ADMINISTRATIVE AUDIT (EXTERNAL) 2022-2023

Name of the Institution: **St. Joseph College of Teacher Education for Women, Ernakulam, Kerala**

Schedule of the Programme (25/03/2023)

Time	Programme	Venue
9.30 AM- 10.00 AM	Introductory Meeting	Principal's office
10.00 AM-11.00 AM	Meeting with the Faculty	M.Ed Seminar Hall
11.00 AM -11.30 AM	Meeting with students	M.Ed Seminar Hall
11.30 AM- 11.45 AM	Tea Break	M.Ed Seminar Hall
11.45AM- 12.15PM	Meeting with Support staff & record verification	M.Ed Seminar Hall
12.15 PM-1.00PM	Campus visit	Library, research Center, Playground and Facilities
1.00 PM-1.45 PM	Lunch break	M.Ed Seminar Hall
1.45 PM- 2.15 PM	Meeting with IQAC Coordinator verification of Documents	M.Ed Seminar Hall
2.15 PM-3.15 PM	Report Preparation	M.Ed Seminar Hall
3.15 PM-4.30 PM	Appraisal of the Report and Academic Audit Report Submission	M.Ed Seminar Hall
4.30 PM	Vote of Thanks	M.Ed Seminar hall
4.30 PM	Tea	Conference room




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Brief profile of the College

St Joseph College of Teacher Education for Women, Ernakulam a Private Aided institution (Minority Educational Institution) was established in the year 1957 and is one of the reputed colleges in Kerala. It is affiliated to Mahatma Gandhi University, Kottayam and has the financial status of UGC 2f and 12(B). It had its first NAAC Accreditation in the year 2003 and was awarded B++ with a score of 81.00 and reaccreditation in 2011 with a CGPA of 2.81, B.

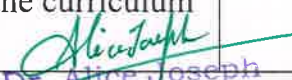
The institution has a calm, serene and green campus with good infrastructural facilities. The institution has a well-furnished Research Center, Library, Auditorium, multipurpose hall, M.Ed Conference Hall, Seminar halls, College Hostel in the campus, Gym, computer lab, Psychology lab, Science labs, cubicles for faculty, and a lush green playground. Four of the method labs, the multipurpose hall, the M.Ed Conference Hall and the two seminar halls have interactive smart boards. The Auditorium and the two method labs have smart board. The campus has wifi and internet facility which is availed free of cost by the faculty and the students. The good infrastructural facilities and the well planned curriculum delivery has helped the institution to have good reputation. The institution also has a number of best practices. Multi skill development programmes named SKID, Josephites in the Community (JIC) the extension activities of the college all contribute toward the holistic formation of our student teachers. Value integrated classes and training in value integrated delivery is one of the unique features of the college. The student community is given ample multi skill development programmes like training in ICT, Leadership quality, Capacity Development Programmes, legal awareness classes, value education classes etc. the students are also given opportunities to organize and conduct programmes to develop organizing skills. Thrust is given to develop and enhance national integration by engaging these student teachers in observation of national days of importance.




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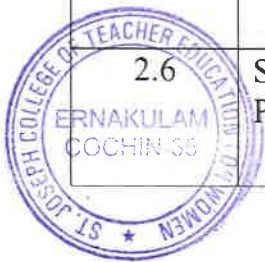
Academic Administrative Audit Report

Criteria	Item	Recommendations/Observations/Remark	Impression with grade A(Good)/B (Satisfactory)/C (poor) after observation	
			Grade	Suggestions
I	CURRICULAR ASPECTS			
1.1	Curriculum Planning and Implementation	Inputs from the PTA, Alumnae, Teaching Practice schools, Experts and Employers are taken while planning the curriculum. The institution has a clear vision about the implementation of the prescribed university curriculum in accordance with the need of the students.	A	<i>Assessed the effectiveness of teaching methodologies and the integration of technology in classrooms.</i>
1.2	Academic Flexibility	Eleven value added course was provided in the year 2022-2023	B	<i>More MOOC Courses are to be considered</i>
1.3	Curriculum Enrichment	The student teachers are also familiarized with the diverse school education system. The wide range of curricular and co-curricular activities enrich the professional acumen of the student teachers.	A	<i>More Inclusive strategies can be included</i>
1.4	Feedback System	Feedb ack of student teachers, faculty, Heads of the Teaching Practice Schools, Alumnae employers regarding the curriculum collected.	A	<i>Reviewed the feedback mechanisms for continuous improvement</i>


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II	TEACHING- LEARNING AND EVALUATION			
2.1	Student Enrolment and Profile	The process of enrolling students to the programmes is through a transparent, complying with all the norms of the concerned regulatory/governing agencies including state and central governments.	B	<i>Find strategies to attract more students for the M.Ed Programme</i>
	Catering to Student Diversity	Blended learning strategy was used. Both online and offline methods were used for curriculum delivery. Google meet and Zoom Platform were used for online delivery. Google classrooms, whatsapp messages, telegrams messages, audio clippings and videos were used for offline classes. Mentoring Services were provided to address student diversities	A	<i>Hybrid learning can be promoted</i>
2.3	Teaching Learning Process	Practical and practicum submissions were also done via google classroom. Both Internal and external evaluation was done. Student teacher was also trained in the preparation and use of various assessment tools. Preparation for internship and induction was planned and delivered both in online and offline mode respectively.	A	<i>Fully utilize the functions of ERP.</i>
2.4	Teacher Profile and Quality	The Teachers keep themselves updated by participating in seminarsconferences, and workshops. 15 of the faculty are Ph.D Holders.	A	<i>Post doctoral research and projects are to be initiated</i>
2.5	Evaluation Process and Reforms	The institution has a transparent, robust and time bound evaluation system. There is also an effective Mechanism for grievance redressal related to examination.	A	<i>Question bank for the B.Ed and M.Ed</i>
2.6	Student Performance and	The teaching learning process of the institution is aligned with the stated PLOs and CLOs. The pass percentage of the students of B.Ed. and M.Ed is 100.	A	<i>Outstanding results needs to be maintained</i>



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	Learning Outcomes	The performance of the students in the university examinations is worth appreciating.		
2.7	Student Satisfaction Survey	The Students Satisfaction Survey needed to be conducted.	B	<i>The Students Satisfaction Survey needed to be conducted systematically</i>
III	RESEARCH, INNOVATIONS AND EXTENSION			
3.1	Resource Mobilization for Research	The institution is short of funds for projects . there is dearth of projects	C	<i>The institution needs to mobilize funds for projects</i>
3.2	Innovation	The institution must encourage faculty in bringing up more innovations inthe teaching and research.	B	<i>Encourage more innovations in the teaching through research</i>
3.3	Research Publications and Awards	Thirteen of the Faculty have publication in the UGC care journals. No projects funded by the UGC or Government or NGOS is undertaken by the institution. The faculty of the institution have research publications in national and international refereed and peer reviewed journals. The institution has per reviewed Journal by the name Edufocus.	B	<i>Faculty should publish more quality publications in national and international journals</i>



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3.4	Extension Activities	The institution organized several extension programmes, like Govt.Children's Home Activities.	A	<i>More extension activities relating to curriculum needs</i>
3.5	Collaborations	Twelve MOUs were signed. The institution has linkages and collaborations with other educational institutions	B	<i>The institution should arrange more activities according to the MOUs</i>
IV	INFRASTRUCTURE AND LEARNING RESOURCES			
4.1	Physical Facilities	The institution has adequate facilities to house 2 units of students of each year as required by NCTE and the University. The campus is student and disabled friendly.	A	<i>Adequate infrastructure.</i>
4.2	Library as a Learning Resource	The College library is fully automated using open source ILMS KOHA. There is a Digital library which was developed using D space digital library software. The institution subscribes to the National Library and Information Services Infrastructure for Scholarly Content (N-LIST). The library has an organized collection of M.Ed. dissertations, faculty publications, subscribed and open-access e-journals, digitized books, etc. Library has its own website.	A	<i>Adequate facilities.</i>
4.3	IT Infrastructure	The institution tries to make available the latest ICT Infrastructure for use by its students and staff. The institution has well-maintained ICT enabled classrooms, Seminar Hall, Computer lab, Wi-fi, facility, networked printing facility, Visualizer, Printers in Library and Office, LCD Projectors, Interactive Boards, Whiteboards, and Green Boards.	B	<i>Adequate ICT infrastructure.</i>



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4.4	Maintenance of Campus Infrastructure	Maintenance of digital equipment must be ensured.	A	<i>Evaluated the adequacy and maintenance of physical infrastructure.</i>
V	STUDENT SUPPORT AND PROGRESSION			
5.1	Student Support	A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling, Skill enhancement in academic, technical and organizational aspects, Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two, E-content development and Online assessment of learning. The Institution has a transparent mechanism for timely redressal of student grievances.	A	<i>Assessed the effectiveness of student grievance redressal mechanisms</i>
5.2	Student Progression	The students of the institution have secured good jobs in several reputed institutions inside and outside Kerala, has a well-functioning placement cell. Monetary help is provided to the needy students in the form of scholarships and fee concessions. The management, faculty, PTA and Alumnae fund scholarships for the needy students.	A	<i>M.Ed students should be encouraged to clear NET</i>
5.3	Student Participation and Activities	To improve active participation of students, the institution provides facilities for different activities on campus for students and staff.	A	<i>Provide opportunities to students of other institutions to</i>



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		The institution makes best use of its infrastructure for developing various skills and competencies and thereby foster holistic development of students and staff.		<i>participate in diverse activities</i>
5.4	Alumni Engagement	The Alumnae Association is on the process of registration. It contributes to the betterment of the institution and support the student. Alumnae Award is given to the B.Ed optional toppers.	B	<i>Provide more opportunities to Alumnae</i>
VI	GOVERNANCE, LEADERSHIP AND MANAGEMENT			
6.1	Institutional Vision and Leadership	The quality policy of the college was developed in tune with the institutional vision and mission. Management encourages and supports involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes. A decentralized mechanism is carried out successfully in the college. This inclusive and participatory approach promotes an environment of unity and mutual respect which ensure the smooth functioning and growth of the institution. The institution strives to develop adequate infrastructure for the smooth conduct of classes, co scholastic and extension activities. The institution ensures the usage of these adequate facilities among stakeholders.	A	<i>The institution must conduct more training programmes for the administrative staff, especially in the field of digital office work.</i>
6.2	Strategy Development and Deployment	The institution formulates development objectives, directives and guidelines with specific plans for implementation by aligning the academic and administrative aspects to improve the overall quality of the institutional provisions. It makes strategic plans to realize long term outcomes- such as helping student teachers clear teacher eligibility tests	A	<i>Assessed the leadership's strategic vision and decision-making processes</i>



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 Ernakulam

6.3	Faculty Empowerment Strategies	The teaching and non-teaching staff works together in the various committees under the guidance of the management and principal for the efficient administration of the institution. E governance is partially implemented. Faculty empowerment strategies in the form of encouragement and recognition than in kind is in practice. The teachers and nonteaching staff have performance appraisal proforma filled annually.	B	<i>Analysis of the Performance appraisal is essential.</i>
6.4	Financial Management and Resource Mobilization	The institution maintains transparency in its financial, academic, administrative and other functions. Effective functioning of the College is governed through different administrative section as specified in policy guidelines of the college. The institution conducts internal and external financial audits on the financial transactions every year to ensure financial compliance.	B	<i>There is transparency in the financial management.</i>
6.5	Internal Quality Assurance System	The IQAC plays a significant role in retaining and improving the quality of the institution and suggests quality enhancement measures.	A	<i>Arrange more programmes for Non-teaching staff</i>
VII	INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1	Institutional Values and Social Responsibilities	The concerns for social responsibilities as well as the values held by the institution are explicit in its regular activities. The institution organizes gender equity promotion programmes. It adopts environment friendly practices and takes necessary actions such as – energy conservation.	A	<i>Continue this programme with additional aspects like disaster management</i>
	Green Practices	Energy conservation is of concern to the institution and hence energy conservation methods are adopted. Solar panels have been installed. Scientific methods are used for waste disposal and waste management. Institution waste management practices include Segregation of waste, E- waste management, Bio gas plants.	B	<i>Conceive these best practices in a systematic and formal order also record them properly</i>




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		<p>Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. bore wells and 3. Economical usage/ reduced wastage.</p> <p>Institution is committed to encourage green practices that include developplastic-free campus and green landscaping with trees and plants. The institution has a prescribed code of conduct for students, teachers, administrators and other staff</p>		
7.2	Best Practices	<p>‘Cultural Eclecticism: Nurturing Sustainable Educators with Tradition and Innovation’ to form empowered prospective teachers with a sound footing on the rich cultural heritage of India embracing the nuances of technological word in their pedagogy with a blend of Sustainability and Innovation and ‘Rising with Discipline and Diversity: Shaping Educators through Inspirational Mornings’ to instil discipline and nurture the holistic development of our student teachers are the two identified best practices .</p>	A	<i>Customize the activities and programmes in tune with vision and mission of the institution</i>

SUMMARY

The major quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation are the following. The institution is research Centre of Education in Mahatma Gandhi University, Kottayam, and two of the faculty got Ph.D guideship. One of the faculty members is in the Board of studies. Campus is made more eco-friendly.

The strengths of the institution are:

1. Grounded in St Chavara’s Vision
1. Ecofriendly peaceful and serene campus



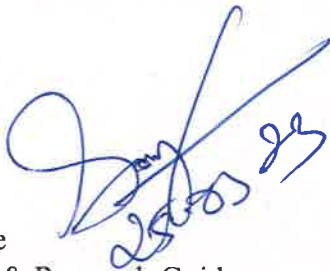
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2. Promotion in Global Citizenship with firm ground in national values
3. very supportive and forward-looking Management and Cooperative, enthusiastic and responsible staff
4. Good infrastructural facilities
5. A good rapport with the local Society
6. Active Placement Drive in the campus
7. Ability to respond to the COVID situation and switch over to online teaching and learning and conduct of various activities
8. Promotion of research culture and the Research center application is under processing

The identified weakness is the following:

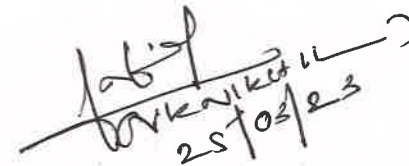
1. Lack of research projects in collaboration with National and International bodies
2. Weaknesses in community engagement, the institution may include a lack of outreach programs, insufficient involvement with the local community, or a lack of social responsibility initiatives.
3. Implement effective quality assurance mechanisms, internal assessment systems, and measures for continuous improvement in academics and administration.

Dr. Sony Kuriakose
Assistant Professor & Research Guide
Nirmala College
Movattupuzha




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
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N.K Nikhil
Assistant Professor
Rajagiri College of Social Science
Kochi



Academic and Administrative Audit Report 2021-2022

The academic audit of the Institution for the year 2021-2022 was conducted on 29/06/2022 by the Internal Audit team appointed by the management. The audit team comprised of Marin Jose (Assistant Professor, St. Joseph College of teacher Education for Women, Ernakulam) Dr. Betty P.J (Associate Professor, St Joseph College of Teacher Education for Women, Ernakulam), Dr. Rosamma Lukose (M.Ed HOD, St Joseph College of Teacher Education for Women, Ernakulam). The audit aimed to identify strengths and areas for improvement to enhance the quality of education and administrative practices.

The AQAR report was studied and evidences in support was verified by the team. The audit team members reviewed of institutional documents, policies, and procedures. And also interviewed the faculty and students.

Findings of the Audit

1. Faculty members showed a good level of expertise and qualifications.
2. Student feedback mechanisms were in place, but the utilization of feedback to improve teaching and learning needed enhancement.
3. Collaboration with institutions and other research organizations was limited, and efforts to encourage the collaboration and research engagements needed strengthening.
4. Infrastructure facilities were generally satisfactory, but maintenance and upgradation were required in faculty cubicles and library.

Recommendations

Based on the audit findings, the following recommendations are put forth:

1. Strengthen the utilization of student feedback for continuous improvement.



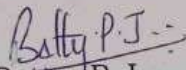
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2. Promote a research-oriented culture and encourage interdisciplinary collaboration.
3. Improve student support services and initiatives to ensure the holistic development of students

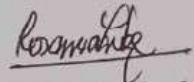
The Academic and Administrative Audit of St. Joseph College of Teacher Education for Women, Ernakulam provided valuable insights into its strengths and areas for improvement. By implementing the recommended measures, the institution can enhance its academic quality, research output, student support services, and administrative efficiency. This report is intended to assist the institution in its continuous improvement journey. It should be treated as a constructive guide to address the identified areas and to maintain a high standard of academic and administrative excellence.



Marin Jose



Dr. Betty P.J



Dr. Rosamma Lukose



Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



St. Joseph College of Teacher Education for Women, Ernakulam, Kochi.

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2020-2021



Vision of the College

Keeping to the spirit of our founder Saint Kuriakose Elias Chavara we dream of forming empowered teachers who lead a life imbued in faith in God, realizing their full potential and passionately contributing to build a learned society rooted in love and unity.

Mission of the College

The College strives for the integral liberation of women through life oriented education, transforming them to responsible citizens who respond proactively to the global challenges with courage and commitment, build a just social order, and be stewards of this universe as modelled in the person of Jesus Christ.

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Name of the Courses – Bachelor of Education (B.Ed.) and Master of Education (M.Ed.)

Total number of intake – B.Ed -100, M.Ed-50

The Internal Audit team is appointed by the management for the year 2020-2021.

Audit Committee Members

1. Dr.Marin Jose (Assistant Professor in English Education)
2. Dr.Betty P.J (Assistant Professor in Mathematics Education)
3. Dr. Josephine Joseph (Assistant Professor in Physical Science Education & IQAC Cordinator)

Schedule of the Audit

Date 15th May 2021 Time - 9.30 to 3.30

The Academic Administrative Audit of the College was conducted on 20th April 2021. The main purpose of the Audit is to provide opportunity for a regular and systematic overview of the Teaching-Learning and administrative activities. The Members examined the different activities of the college with the supporting evidences. Members of the Committee began their programme as per the prepared schedule. After completing the inspection the committee prepared the AAA Report covering the brief observations and recommendations.

Alice Joseph
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ST. JOSEPH COLLEGE OF TEACHER
EDUCATION FOR WOMEN,
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Academic Administrative Audit Report for the Academic Year 2020-2021

Observations

- 1) Documentation has to be made more systematic
- 2) Research must be given thrust and faculty must engage in publishing articles in UAC care list journals and take up research projects.
- 3) More exposure to be provided to students and field trips must be organised.
- 4) The in-house planning committee must involve external experts too.
- 5) Opinions, suggestions and feedback of practice teaching schools must be collected in a scientific and systematic way.
- 6) More online learning resources should be utilized by faculty members.
- 7) Value added courses to be designed and made available for students.
- 8) Library references are to be increased and library facilities to be improved.

Betty P.J.
Dr. Betty P.



Maria
Maria Jose

Alice Joseph
PRINCIPAL IN CHARGE
ST. JOSEPH COLLEGE OF TEACHER
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ACADEMIC AUDIT REPORT 2019-2020


The academic audit of the Institution for the year 2019-2020 was conducted on 10/12/2020 by the Internal Audit team appointed by the management.

The audit team comprised of:-

- i. **Dr Ammini M.J** (Retd. Lecturer, St Joseph College of Teacher Education for Women, Ernakulam),
- ii. **Dr Rosamma Lukose M** (Retd. Associate Professor, St Joseph College of Teacher Education for Women, Ernakulam) and
- iii. **Dr Newly Joseph** (Asst. Professor, Dept. Chemistry, St Xavier's College for Women, Aluva).

The Self Study Report was studied and evidences in support was verified by the team. The following report was submitted by the Academic Audit team:-




Dr. Alice Joseph
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St. Joseph College of Teacher
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Academic Audit Report 2019-2020

St Joseph College of Teacher Education for Women, Ernakulam established in the year 1957 is a minority institution, affiliated to Mahatma Gandhi University, Kottayam. It is owned and run by Vimala Province of the Congregation of Mother of Carmel (CMC). The college functions in 2 blocks which have around 52 rooms including IT- enabled class rooms, halls, Science Labs , Psychology labs, Computer lab and library. The college has an auditorium with a seating capacity of 400 and access to auditorium is provided through lift facility.

The curriculum given by the university is transacted in keeping with institutional goals and objective. The college plans out the curriculum to be transacted at the start of the academic year. The IQAC and college council played a key role in planning the various activities of the college. The faculty contributed to the revision of the Two year B.Ed programme in matters of IV semester B.Ed Programme Practicals. The college overcomes the academic rigidity of the affiliated system by providing freedom to choose the practicum, projects, assignments, SUPW activities, membership in clubs, items in sports and arts competitions, areas of field visit, excursions, special school visits, and practice teaching schools at the U.G level. At the P.G. level, the institution provides freedom to choose topic for dissertation and topic for mini projects.

The college has a highly qualified team of 13 teachers on its B.Ed staff with 8 Ph.D holders and 4 are awaiting their Open defence and one is pursuing her Ph.D. There are 3 guest lecturers for the M.Ed Department.

A participatory student centered approach of teaching and learning is employed by the teachers. Continuous evaluation by way of observation, unit tests, surprise tests, internal tests are done. To extract the reflective skills of students , they are trained in writing (i) Reflective Diary to reflect on the daily experiences (ii) Journal writing (iii) Reflection on all lessons given during



teaching practice in a specific format (v) Conducting Action Research and reporting the same. Students have their school Induction programme and Internships in the 32 schools in and around Ernakulam. The college has regular feedback mechanism which ensures an evaluation of its performance by all its students, stake holders- Parents, Management and Heads of the Practice Teaching Schools both in oral and written forms.

Five of the faculty have applied for guideship in the parent University and one is having guideship in other university. The institution has a Journal entitled Edufocus and the faculty and students have contributed articles. The faculty has published papers in reputed journals and have also published books and contributed chapters in edited books. Faculty have participated in orientation and refresher courses, National and International seminars, workshops and faculty development programmes. They have presented papers and have also chaired presentation sessions in the same. The students of the UG and PG level have also been encouraged to participate and present papers in National and International Seminars. An International Seminar was also organized by the Faculty.

The infrastructure facilities are well maintained and the auditorium was renovated. Maintenance and repair is done periodically. Financial budget is prepared and financial audit is carried both by internal auditors and external auditors. The number of computers are adequate and the classrooms, Seminar halls are furnished with smart board. Sufficient number of rest rooms are available. The library is spacious and has adequate number of books. There is also a digital library. Internet facilities are provided to students and staff alike. Reprographic machines are available. There is a Physical Science lab, a Natural Science Lab, a Psychology lab, a Computer cum Language Lab a gymnasium and a small canteen. A clean and green campus is maintained. Biometric punching was introduced for both staff and students.

Grants and Scholarships are provided to economically backward students. Fee concession is also provided to the needy. A grievance redressal cell is functioning. An Alumnae association is there. 21 students cleared SET, 9-



NET, 24- CTET, 1-KTET I, 32- KTET II and 72-KTET III. The institution strives at providing multi skill development programme and also value based teacher education by organizing workshops and conducting classes on Value Education. To develop inter personal intelligence, associations, club activities, group projects, co-operative learning strategies and group activities are organized both in curricular and co-curricular fields. Workshops in Theatre Arts and Yoga, preparation of teaching aids, self assessment tools were also organized for the students. Classes on relevant topics like Disaster management, mental health, substance use were provided to the students. Training in the preparation of Blog and use of smart boards are also provided. The student teachers given opportunity to make documentaries and short films, preparation of digital album, writing articles and publishing the same in blogs, in reviewing journal and writing reports of the same. To develop a caring culture, the student teachers are involved in extension activities and 5 day community living camp. Campus placement services are available and a Placement Cell is functioning. This year 45 students were placed in various schools. 15 students opted for higher education and joined for PG courses . Administrative powers are decentralized in the institution. Various committees as mentioned in revised 'Policy in Action: Guidelines' function in the institution. Financial support is provided to the faculty to take part in faculty improvement programmes.

Contributions have been made to the locality by way of organizing flood relief activities, preparing and distributing paper bags in the market , collection of waste plastic bottles, preparation of eco friendly products, setting up of herbal garden and monetary aid for the blind student. The institution has been able to uphold its distinctiveness in empowering women and uplifting the poor. The Institution has rain water harvesting, solar panels and a biogas plant. The institution also has ramps, hand bars and lift facility to cater to the needs of the differently abled. Various activities are organized for inculcating universal values in the students.

The institution has also as its Best practice



- (i) 'Jagaran' an initiative for awakening and empowering children and youth to choose a life without drugs.
- (ii) 'Hope' a summer course for the inmates of Government Children's Home, Kakanad. But this year Hope could not be materialized due to the pandemic situation.

Suggestions and Recommendations of the Auditors:

- More research based activities to be initiated. Projects to be initiated. Funds for the same to be accrued.
- Faculty to publish articles in journals in the UGC Care List
- E-resources to be developed by the faculty
- Mentoring and counseling services to be strengthened
- Maximise the use of ICT Tools
- Library to be updated and more new books and journals to be purchased
- Systematic documentation of events to be practiced
- Add on courses and valued added courses to be initiated.
- A curriculum planning body to be organized
- Sanitary waste disposal mechanism to be improved
- MOU's to be signed
- Consultancy to be encouraged
- Alumnae association to be strengthened
- Canteen facilities to be improved

Ammini M.J.
10.12.2020
Dr Ammini M J

Rosamma Lukose
10/12/2020
Dr Rosamma Lukose M

Newly
10/12/2020
Dr Newly Joseph



Alicia Joseph
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ST. JOSEPH COLLEGE OF TEACHER
EDUCATION FOR WOMEN,
ERNAKULAM.

St. Joseph College of Teacher Education for Women, Ernakulam

Academic and Administrative Audit

2018-2019

The Academic and Administrative Audit aimed to evaluate the overall performance of the college in various aspects, including academic standards, administrative efficiency, and adherence to institutional policies. The comprehensive assessment involved a thorough examination of academic programs, faculty quality, student services, infrastructure, financial management, and overall institutional governance.

The Academic and Administrative Audit of St. Joseph College of Teacher Education for Women was conducted on 10/06/2019 for the period 2018 June to 2019 May.

The team Members

1. Dr. Alice Joseph
2. Dr. Betty P.J
3. Marin Jose


About the College

St Joseph College of Teacher Education for Women, Ernakulam a Private Aided institution (Minority Educational Institution) was established in the year 1957 and is one of the reputed colleges in Kerala. It is affiliated to Mahatma Gandhi University, Kottayam and has the financial status of UGC 2f and 12(B). It had its first NAAC Accreditation in the year 2003 and was awarded B++ with a score of 81.00 and reaccreditation in 2011 with a CGPA of 2.81, B.

Vision

Keeping to the spirit of our founder, Saint Kuriakose Elias Chavara, we dream of forming empowered teachers who lead a life imbued in faith in God, realizing their full potential, and passionately contributing to build a learned society rooted in love and unity.




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam


Mission

The college strives for the integral liberation of women through life-oriented education, transforming them to responsible citizens who respond proactively to global challenges with courage and commitment, build a just social order, and be stewards of this universe as modeled in the person of Jesus Christ.

Report

Transparency is maintained in the the admission procedures and the norms of the government and University is strictly adhered to .Admissions were done in the month of June. The B.Ed students were admitted from the rank list prepared by the University. M.Ed students were admitted from the applications received following all the reservation policies of the govt. Classes started on July second 2018 with an intake of 100 and 9 for B.Ed. and M.Ed. respectively. Incultation of values is given top priority .The activities are arranged with a focus on improving the quality of future teachers and for nurturing responsible teachers with competence, commitment and values. Bridge courses, Tutorial sessions, Reflective Practices, etc. were incorporated in the normal schedule of the curriculum. The student teachers and teacher educands are trained in their profession via meticulously planned School Induction and Internship programmes. Ample opportunities were provided to the students to grow in open-mindedness, aesthetic sense, artistic qualities, and creativity etc. There are 5 Clubs, 4 Houses and Women's Cell, Health and Red Cross Cell functioning in the college. Due representation of students is ensured in the various bodies of the institution. The student's Union is active. The extension activities of the college namely HOPE Jagaran and Kaithangu are praise worthy. Apart from this the Students also actively engaged in the flood relief activities and were appreciated for the same by the Civil Authorities. Student enrichment programmes are in place. Encouragement and recognitions are given for student's achievement. Awards day was celebrated. Fee concession and other monetary help amounting to 50,000 Rupees has been provided to the students. The institution has a Placement service and campus recruitment was done. Faculty is encouraged to undertake research and publications. Faculty Development programmes were conducted.




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Principal in Charge
St. Joseph College of Teacher
Education for Women,
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Strengths of the college

Qualified and experienced faculty.
Adequate student support services
Transparent admission processes
Well-organized administrative offices.
Financial transparency in all areas
Well-established Library

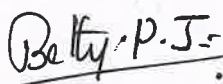
Suggestions of the Auditors


1. To develop of a long-term strategic plan aligned with the institution's mission and vision.
2. To Enhance Collaborative publications.
3. To Provide add-on courses and certificate courses to students.
4. To Propose the establishment of a regular monitoring and evaluation system to track the progress of recommended changes
5. To encourage collaborative activities of other colleges
6. To sign more MoUs with state level and national level institutions
7. To promote research culture in the institutions
8. To organize more national and international seminars and conferences in the institutions.
9. To enhance Alumnae Associations activities

Date: 10/06/2019

Place: Ernakulam


Maxin Jose


Betty P. J.


Alice Joseph
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

