



St. Joseph College of Teacher Education for Women Ernakulam



CRITERION VI

6.2.3 Implementation of e-Governance Additional Information

Submitted to
National Assessment and Accreditation Council (NAAC)
3rd Cycle of Assessment



6.2.3 Additional Information

Sl.No.	Areas of e-governance	Implementation of e-governance	Page No.
1	Planning and Development	Enterprise Resource Planning (ERP)	1-12
2	Administration		
3	Finance and Accounts		
4	Student Admission and Support		
5	Examination System		
6	Biometric / digital attendance for staff	Biometric attendance	13-26
7	Biometric / digital attendance for students		



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DK 956393

CENTRALIZED CAMPUS MANAGEMENT SYSTEM

ENTERPRISE RESOURCE PLANNING

Terms of Use, Data Protection and Handover

This Agreement, signed on 12th day of December, 2022, between M/s. **Mastersoft ERP Solutions Pvt. Ltd., 1456-A, New Nandanvan, Nagpur, Maharashtra, India – 440024 (Supplier), and St. Joseph College Of Teacher Education for Women, Kovilvattom Road, Ernakulam, Kerala -682035 (Purchaser, including its Management, Faculty & Staff, Agents, Representatives, Students and their Parents, etc.), upon Terms as under:**

Sanam S.
Mastersoft ERP Solutions Pvt. Ltd.
NAGPUR

ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN
ERNAKULAM
COCHIN-35

Alice Joseph
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

DISTRICT STAMP DEPOT
06 DEC 2022
ERNAKULAM

0393 12/12/22

NO *Sanam S.*
SANAM S.
MUNSIFF COURT STAMP VENDOR
ERNAKULAM

Principal
ST. Joseph College of
Teacher Education for Women
Ernakulam



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DK 956394

1. **Term:** 5 years (renewable by written Agreement on revised terms).
2. **Scope and Objective:**
 - (a) Cloud-based Centralized Campus Management System (CCMS) Enterprise Resource Planning (ERP) is developed, hosted and owned by Supplier, along with its modifications and upgrades (if, as and when made);
 - (b) The Supplier shall implement the CCMS ERP to the extent of Modules procured by the Purchaser; governed by the Offer Letter issued by Supplier and the Purchase Order issued by Purchaser;
 - (c) CCMS ERP is a standard product for all the Clients of Supplier (including Purchaser), and therefore, it is not feasible to modify the same per isolated requirement(s) of the Purchaser;
 - (d) The Supplier may incorporate essential upgrades (assessed as per popular demand, changes in technology, security concerns, or feasible requests of multiple Clients), and the same shall be available non-exclusively to all the Clients of the Supplier once in every three months.



Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam



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RNAKULAM

Principal
St. Joseph College of Teacher
Education for women
Ernakulam

3. Responsibilities of Supplier: The Supplier –

- (a) shall commence its services within 45 days from the date of Purchase Order along with agreed advance payment, or later, as mutually agreed between the Parties;
- (b) shall enable the modules of CCMS ERP procured by the Purchaser along with facilities as agreed in the Purchase Order, on Internet Servers (Cloud / VPS) at Supplier designated location(s), and shall grant access to the Purchaser;
- (c) shall provide adequate online training and support towards usage and optimum utilization of the CCMS ERP to the selected authorized personnel of the Purchaser based on its 'Train the Trainer' model;
- (d) shall provide on-site support towards CCMS ERP as may be required the Purchaser, however, upon payment of charges and facilitation of necessities as may be decided by the Supplier from time to time;
- (e) shall, if so requested in advance by the Purchaser, extend support in the form of configuring the CCMS ERP for important dates like that of Admissions, Examinations and Declaration of Results, in cooperation with the Purchaser;
- (f) may, as an academic initiative, offer free course(s), internship(s) or exam(s) to the students of Purchaser, by communicating the same via SMS / Whatsapp / Email / push notifications / post;
- (g) may, as a security measure, inspect and analyze the data of Purchaser for exceptions / challenges / corruptions / bugs / frauds / malpractices, and report the same (manually / by auto-generation) via email / post / SMS;
- (h) may, if such data needs correction, accordingly inform the Purchaser to take appropriate action; or may correct common / routine mistakes like spelling errors, allotment of medium to students, defining level of Course(s), etc. as may be essential for generation of reports for MIS, NAAC, etc.;
- (i) shall not, modify finance data, exam marks or any other critical data without written consent of the Purchaser;
- (j) shall not, under any circumstances, ask for password(s) from Purchaser;
- (k) shall not, beyond initial support, undertake data entry or processing work.

4. Responsibilities of Purchaser: The Purchaser –

- (a) shall designate one Co-coordinator / System Administrator for coordinating with the Supplier for implementation of the CCMS ERP;
- (b) shall develop and maintain the infrastructure as required by or required to be modified by the Supplier from time to time, having basic necessities of a healthy Internet connection with high bandwidth, compatible hardware such as display of 1024x768 pixels, Printer, Scanner, Biometric Machine, compatible Software, Web Browser like Firefox, Google Chrome or Internet Explorer, and such other infrastructure, upon the Supplier approving its compatibility and feasibility with the CCMS ERP; however, the Supplier shall only recommend and not supply the same;
- (c) shall provide training infrastructure at a centralized location, as required by the Supplier; and shall ensure that its key personnel of the Purchaser are available to receive Demonstrations and Training, who may then train the appropriate Users of the Purchaser; Also ensure that Concerned Users

H. R. K. de



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are participating in webinars-workshops, Difficulty solving sessions (on-line / Physical) organized by Supplier on CCMS ERP or related topics so that Purchaser's Users will be aware of new facilities in CCMS ERP as well as their doubts / difficulties will be solved by Supplier Expert Team.

(d) shall, upon installation of and receiving training towards the CCMS ERP, access the same only through its authorized personnel upon being exclusively granted secret authorized login User-Ids and Passwords for such access by the Purchaser, and such personnel shall be deemed to be bound at the responsibility of Purchaser with the Terms of this Agreement;

(e) shall undertake the sole responsibility of entering Data in the CCMS ERP, the same being beyond the responsibility of or access by the Supplier, and therefore, the Purchaser shall alone be responsible to ensure accuracy, authenticity, correctness and legality of such Data;

(f) shall manually get the aforesaid data entered into CCMS ERP, as there is no feature of migration of Data in the CCMS ERP, and it is understood that only the Data from current session can be entered in the same;

(g) shall, in order to secure the Data entered in CCMS ERP, have the liberty to download the same in the form of various reports on a daily basis, and must do so for ensuring backup of the said Data;

(h) shall, for security reasons, ensure that the reports printed by cash Counter/ Exam staff are always verified and certified by its senior authorities, and that a strict vigil is maintained on old cash collection receipts;

(i) shall use A4 sheets of paper weighing 60-100gsm. for printing of Receipts, as the CCMS ERP does not permit its Payment Gateway to use pre-printed sheets, in order to prevent duplication of the Receipts;

(j) shall ensure that neither of its personnel shall share the access password(s) with unauthorized personnel or the team of Supplier, especially since the team of Supplier shall never require the same from the Purchaser;

(k) shall, in order to ensure time-bound support, raise its important support requirements through the online Ticketing System adopted by the Supplier;

(l) shall, in order to protect its own interests, accord written confirmation from higher authority of the Purchaser, as may be requested for by the Supplier;

(m) shall check all alerts sent by the Supplier / PG company via SMS / WhatsApp / Email / push notifications / post, and shall take action deemed apt thereupon;

(n) shall, upon execution of this Agreement, be deemed to have consented the Supplier to communicate with its students for introducing various offers.

(n) shall, prefer online Fees collection via Payment Gateway to reduce the heavy load on its Cash counters

5. Mutual understanding and Responsibilities:

(a) The CCMS ERP is normally available for 24 hours x 365 days, and the Purchaser should get 98% uptime on an average; however, for technical reasons beyond the control of Supplier like maintenance, upgrading, server failure, etc., the same may not be available to the Purchaser in part / entirety for some time ranging from few minutes to hours; and the Supplier shall endeavour to remedy such situation at the earliest;



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(b) The Supplier may provide extra work and/or Modules beyond the scope of Purchase Order to the Purchaser, upon specifying extra charges towards the same, and upon such charges being paid by the Purchaser;

(c) The Parties shall protect any and every Information received from the other Party as Confidential Information including but not limited to any information under the ownership, proprietary and/or responsibility of the other Party (unless specified otherwise), more specifically including the Intellectual

Property Rights in the form of but not limited to existing CCMS ERP along with any future updates, modifications, customizations and/or new processes incorporated in the same, so also personal data in the form of but not limited to credentials of students / staff / management, finances, etc., along with mutual communications, negotiations, arrangements, transactions and resolutions;

(d) The Parties undertake to not access or use without consent, misuse, abuse or illicitly use, copy, duplicate, modify, decode, reverse-engineer, disassemble, decompile, recreate, enhance, license, transfer, distribute, sell, derive from, timeshare or put to prejudice, such Confidential Information of other Party;

(e) The Parties also undertake not to have, claim or demand any ownership, right, royalty or other benefit over such Confidential Information of other Party;

(f) The Parties shall dispose off the Confidential Information of other Party, if, as and when requested by such Party in the manner of its satisfaction;

(g) The Parties may, without prejudice to the aforesaid, use each other's name, logo, sample data and credentials for reference and marketing purposes;

(h) As a goodwill gesture, the Purchaser shall kindly communicate its experience with CCMS ERP to the prospective customers of Supplier, and if required, shall allow them to visit its Campus on mutually convenient dates, for demonstration and discussions, if, as and when requested by the Supplier;

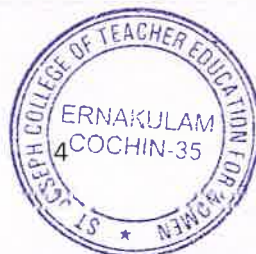
(i) The Purchaser shall also kindly issue written / video Testimonials with respect to the CCMS ERP, if, as and when requested by the Supplier;

(j) Nothing in this Agreement shall prevent the Supplier from submitting due Reports with respect to CCMS ERP as may be required by the authorities like the Central Government, State Government, UGC, NAAC, NBA, Statutory Bodies, or in any demonstrative Presentations and Conferences;

(k) Nothing in this Agreement shall imply an obligation upon the Supplier to share its data structure under any circumstances; and the Purchaser shall not be granted direct access to the database, except through CCMS ERP;

(l) The Parties shall together endeavour to protect the data shared between them by deploying best security methodologies, periodic backup schedules and recovery methods; however, in the circumstances beyond their control, like hacking, virus attack, fire outbreak, electric outage, natural calamities, etc., if any data is lost / corrupted / compromised, the Parties shall have limited liability of the Supplier attempting restoration of data from its latest backup and to resume the CCMS ERP, and failing which the Purchaser re-entering lost data;

(m) The Parties shall deploy CCMS ERP only as per this Agreement, and in consonance with the Terms, Conditions and Policies framed by the Supplier;



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(n) It shall be deemed that the Purchaser has (and shall always have) read, understood and bound itself by the standard Terms, Conditions and Policies of the Supplier with respect to CCMS ERP as posted on its official Website and modified from time to time, which the Purchaser shall always update itself with;

(o) The Parties undertake not to solicit, obstruct or harass any person / entity concerned with the other Party, during and out of course of this Agreement and for a further period of 36 months after termination of the same.

6. Third-Party Responsibilities:

(a) Upon due diligence, the Supplier has incorporated Third-Party Payment Gateways in CCMS ERP, and the Purchaser may choose one out of the same.

(b) The Supplier has similarly integrated a Third-Party SMS and Email Gateways, common to all the Clients of the Supplier, appropriately governed by norms of the Government of India / Telecom Regulatory Authority of India.

(c) The Supplier may offer new Gateway option(s) to the Purchaser as per the relevant market, however, to ensure stability of CCMS ERP, the Supplier shall not be able to integrate a new Gateway as per choice of the Purchaser.

(d) The Purchaser shall enter into a direct, independent agreement with such Third-Party providers; and the Supplier shall bear no responsibility in use of the same or in any consequences running therefrom, may it be delay, deficiency or non-fulfillment of Terms agreed between the Purchaser and such Third-Party.

(e) The Purchaser shall, thus bear the sole responsibility of getting acquainted with and monitoring the usage of such Gateways; of negotiations, interactions, certifications and transactions with the same; and of getting its queries / concerns (if any) resolved with such Third-Party.

7. Schedule of Work and corresponding Schedule of Payments:

(a) The Parties shall strictly abide by and follow the Schedule of Work and corresponding Schedule of Payments at defined in the Purchase Order (subject to 5% per year price escalation).

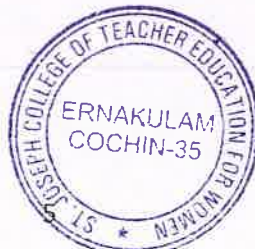
(b) There shall be no reduction of availed Modules (regardless of non-usage) and/or of the value of Billing as agreed in the Purchase Order.

8. Delay Management:

(a) Any delay caused in fulfillment of responsibilities of the Supplier due to an act, omission or hindrance on the part of Purchaser shall not account as delay by Supplier; and the Purchaser shall provide apt time to complete such work.

(b) Upon failure of the Purchaser to release payments, in any case within 30 days of issuance of Invoice by the Supplier, the CCMS ERP shall cease functioning until such payment is released, and shall thereafter be restored upon payment of restoration charges by the Purchaser.

(c) Neither Party shall be responsible for delay caused due to an act, omission or hindrance on the part of Third Party.



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9. Suspension and Termination:

- (a) This Agreement may be suspended by either Party, upon just cause including breach, non-payment and instances of *force majeure*, for a period of 90 days; subsequent to which it may be terminated if such grievance continues;
- (b) This Agreement may also be terminated upon the aggrieved Party issuing a written Notice of 90 days to such effect, and for immediate termination (only) in the cases of insolvency, winding up or liquidation of either Party;
- (c) Upon issuing the notice of termination, the Supplier may, at its discretion, provide its support for period of upto maximum 90 days; deliver the data of Purchaser in Report format subject to clearance of dues by the Purchaser, erase the same after further 90 days; and dispose off the entire data of the Purchaser;
- (d) Upon termination, the Purchaser shall immediately cease to use CCMS ERP, service environment, equipment and information of the Supplier; release payments due to the Supplier; return material of the Supplier or purchase the same (if the Supplier so agrees) at the then market valuation or valuation as per books of the Supplier (whichever higher); and dispose off the Confidential Information of the Supplier;
- (e) The Parties shall be at liberty to revive, renew and/or re-execute this Agreement upon mutually decided Terms.

10. Legalities:


- (a) The Parties undertake to honour the Terms of this Agreement and the law in force at the relevant time in the Republic of India;
- (b) The Parties, to prevent aggravating adversities, undertake to promptly inform the other party of any breach of this Agreement, without suppression.
- (c) Each Party shall be solely liable for any loss, injury or damage caused to the other Party and/or any Third Party, to the extent of its act and/or omission causing the same; and shall indemnify the other Party in such regards;
- (d) Any dispute arising out of this Agreement shall be intimated by the disputing Party to the other Party for attempting amicable resolution, and if such dispute is not so resolved in subsequent 30 days, the disputing Party may initiate Arbitration proceedings in that regard, upon serving the other Party with a Notice of 15 days; thence the Parties shall mutually appoint sole Arbitrator to govern Arbitral Tribunal at Nagpur, India, as per the Indian Arbitration and Conciliation Act, 1996; and the Governing Law for all the purposes of this Agreement shall be the laws of Republic of India;
- (e) This Agreement, consequential communications and proceedings shall be governed, read and understood in English language;
- (f) This Agreement (original) shall be with the Supplier, while its attested photocopy with the Purchaser, both bearing equivalent value in the eyes of law.

In witness whereof, the Supplier and the Purchaser set their respective hands on this Agreement on this 12th day of December, 2022 –


Seal & Signature
Supplier






Seal & Signature
Purchaser
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Saturday, December 10, 2022

To,
MasterSoft ERP Solutions Pvt. Ltd,
Nagpur – 09 (MS)

Kind. Attn.: Anujith Pillai, ICT – Consultant, MasterSoft

Sub: Purchase Order for Implementation of Centralized Campus Management System (CCMS©) ERP at St. Joseph College Of Teacher Education – Ernakulam

Dear Team,

Congratulations!!! St. Joseph College Of Teacher Education has decided to avail the services of MasterSoft ERP Solutions Pvt. Ltd. for implementation of Centralized Campus Management System - CCMS© ERP system at our institute. As agreed, please find the purchase order with necessary advance payments for your perusal and further necessary action.

Looking forward for best services at your end and extremely healthy, professional, and long-lasting relationship. Terms of Engagement follows in Purchase Order and in the Service Level Agreement.

S.N.	Description	Amount Per Institute
A.	One Time Cloud Setup Cost <ul style="list-style-type: none">• Society & Institute Creation• Setup, Configuration & Implementation• Functional Alignment for all Modules• Integration of Payment Gateway (Standard)• Mobile Apps.• Standard SMS (As per TRAI) & Email Integration• Best User Training & Service Support – 3 Full Day On site	Rs.75,000/- Rs.25,000/- +GST

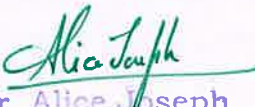


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Annexure – List of Modules

- **Online Student Registration**
- **Student Admissions**
- **Student Fees - Online / On Counter**
- **Student Administration & Records**
- **LMS**
- **Student Attendance & Timetable**
- **Student Internal Marks**
- **Student Feedback**
- **Accreditation Data Management System**




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Principal in Charge
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Education for Women,
Ernakulam

Tax Invoice

**MASTERSOFT ERP SOLUTIONS PVT LTD,
1456- A NEW NANDANWAN OPP. PANDAV
POLYTECHNIC NAGPUR**

GSTN - 27AAJCM7667D1Z4
CIN - U72900MH2015PTC264680
E-MAIL - accounts@iitms.co.in

Our Bank Details as Follows

Company Name - Mastersoft ERP Solutions Pvt. Ltd.
Bank Name - HDFC Bank Ltd
Branch Name - Tilak Nagar Nagpur.
Account No - 50200056995017
IFS Code - HDFC0005927

Buyer
To,
THE PRINCIPAL,
ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR
WOMEN KOCHI,
KOVILVATTOM ROAD, ERNAKULAM, KOCHI - 682035
KERALA

Invoice No
2022-23/1104

Delivery Note

Supplier's Ref.

Buyer's Order No
SJ/297/2022

Despatch Document No

Terms of Delivery

Dated
21-Dec-2022

Mode/Terms Of Payment

Other Reference(s)

Dated
13-Dec-2022

Dated

Sr. No	Description Of Goods	HSN/SAC	Quantity	Rate	Per	Amount
	CLOUD BASED ERP CCMS INVOICE FOR THE PERIOD 2022-23	998319	0.00 NO	1,25,000.00	NO	1,25,000.00
	IGST@18%			18.00		22,500.00
	Total					1,47,500.00

Amount Chargeable (in words) **Rupees One Lakhs Forty-Seven Thousand Five Hundred Only** E. & O.E

Taxable Value	Integrated Tax
	Rate Amount
Total	125,000.00
	18.00
	22,500.00

Tax Amount (in words) **Rupees Twenty-Two Thousand Five Hundred Only**

Company's PAN : AAJCM7667D

Declaration
We Declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

NOTE :- Interest will be charged 1.5% per month, if payment not received within 35 days from the date of this Invoice.

For MASTERSOFT ERP SOLUTIONS PVT LTD



Anandale

Authorised Signatory



This is a System Generated Invoice. Hence, Signature is not required.

Alice Joseph
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Most Trusted ERP Partner for Educational Campuses

1456-A, New Nandanwan, Nagpur-9 (MS) India. PH. :0712-2713705/06/07 MOB.: +91888 888 3394 / 860 561 6111 sales@iitms.co.in / somanisv@iitms.co

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Tax Invoice

MASTERSOFT ERP SOLUTIONS PVT LTD,
1456- A NEW NANDANWAN OPP. PANDAV
POLYTECHNIC NAGPUR

GSTN - 27AAJCM7667D1Z4
CIN - U72900MH2015PTC264680
E-MAIL - accounts@iitms.co.in

Our Bank Details as Follows

Company Name - Mastersoft ERP Solutions Pvt. Ltd.
Bank Name - HDFC Bank Ltd
Branch Name - Tilak Nagar Nagpur.
Account No - 50200056995017
IFS Code - HDFC0005927

Buyer
To,
THE PRINCIPAL,
ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR
WOMEN KOCHI,
KOVILVATTOM ROAD, ERNAKULAM, KOCHI - 682035
KERALA

Invoice No
2022-23/1103

Delivery Note

Supplier's Ref.

Buyer's Order No
SJ/297/2022

Despatch Document No

Terms of Delivery

Dated
21-Dec-2022

Mode/Terms Of Payment

Other Reference(s)

Dated
13-Dec-2022

Dated

Sr. No	Description Of Goods	HSN/SAC	Quantity	Rate	Per	Amount
	ONE TIME SETUP COST	998319	0.00 NO	25,000.00	NO	25,000.00
	IGST@18%			18.00		4,500.00
	Total					29,500.00

Amount Chargeable (in words) **Rupees Twenty-Nine Thousand Five Hundred Only** E. & O.E

Taxable Value	Integrated Tax
	Rate Amount
Total	25,000.00 18.00 4,500.00

Tax Amount (in words) **Rupees Four Thousand Five Hundred Only**

Company's PAN : AAJCM7667D

Declaration

We Declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

NOTE :- Interest will be charged 1.5% per month, if payment not received within 35 days from the date of this Invoice.

For MASTERSOFT ERP SOLUTIONS PVT LTD



Dr. Alice Joseph

Authorised Signatory



This is a System Generated Invoice. Hence, Signature is not required.

Dr. Alice Joseph
Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Most Trusted ERP Partner for Educational Campuses


1456-A. New Nandanvan, Nagpur-9 (MS) India. PH. 0712-2713705/06/07 MOB.: +91888 888 3394 / 860 561 6111 sales@iitms.co.in / somanisv@iitms.co

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MICROTEK ELECTRONICS

PMC 17/1149 GANDHI BAZAAR P P ROAD PERUMBAVOOR ERNAKULAM (Dist.) KERALA
 State code: KERALA 32 GSTIN : 32BEUPM6770G122

Original for Recipient

TAX-INVOICE																
Bill to Party					Deliver to/Ship to Party					Invoice Details						
M/s. St.Joseph College of Teacher Education for Women Kovilvattom Road,Ernakulam KOCHI-35					(18) (18)					PO No: Invoice No: Mi-041-0819 Dispatch Mode: By Hand LC No: Way bill No:			PO Date: Invoice Date: 08.08.2019 Dispatch Date: 08.08.2019 LC Date: Way bill Date:			
GSTIN: State: KERALA Code 32					GSTIN: State: KERALA Code 32											
Sl. No.	Goods / Service Description	HSN/SAC Code	Qty	Units	Rate	Amount	Discount Amount	Taxable Value	CGST		SGST		Cess		Total	
1	Biometric Reader/eSSL-X990	85437099	2	Nos.	11200.00	22400.00		22400.00	9%	2016.00	9%	2016.00	1%	224.00	26656.00	
2	Essl Battery	85076000	2	Nos.	1200.00	2400.00		2400.00	9%	216.00	9%	216.00	1%	24.00	2856.00	
3	Installation charge	995461		job lot	2000.00	2000.00		2000.00	9%	180.00	9%	180.00	1%	20.00	2380.00	
Total Invoice amount in words						26800.00		26800.00	9%	2412.00		2412.00	1%	268.00	31892.00	
Thirty One Thousand Eight Hundred Ninety Two Rupees										Round Off						
										Amount Payable					31892.00	
										GST(Reverse Charge)						
Our Bank details: THE SOUTH INDIAN BANK LTD. PERUMBAVOOR IFSC : SIBL0000164					E. & O. E.					For Microtek Electronics Authorised Signatory 						
Terms & conditions : We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.					Party's Signature											



Alice Joseph
 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Sep 16 2019 To Sep 20 2019

Company: SJCTEW

Printed On : Nov 22 2019 14:48

Attendance Date 16-Sep-2019

Department **BEd EN 1st**

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Amala Anna Thomas	GS	08:38	16:21	7:22	00:00	7:22	Present	
2	2	Amreetha S James	GS	08:24	16:10	7:11	00:00	7:11	Present	
3	3	Annu Jose	GS	16:14		00:00	00:00	00:00	Absent (No OutPunch)	
4	4	Anu Thomas	GS	08:37	16:11	7:12	00:00	7:12	Present	
5	5	Anusree Venu	GS	08:39	16:21	7:22	00:00	7:22	Present	
6	6	DEVIKA S	GS	08:45	16:21	7:22	00:00	7:22	Present	
7	7	HRIDYA JOLY	GS	16:17		00:00	00:00	00:00	Absent (No OutPunch)	
8	8	JEFIN JOB	GS	13:03	16:20	3:17	00:00	3:17	Present	
9	9	JYOTHIS K DEVASIYA	GS	08:49	16:13	7:14	00:00	7:14	Present	
10	10	KEERTHANA KRISHNAN	GS	08:23	16:04	7:05	00:00	7:05	Present	
11	12	NANDITA B SHENOY	GS	08:52	16:17	7:18	00:00	7:18	Present	
12	13	NEETHU PETER	GS			00:00	00:00	00:00	Absent	
13	14	PREETHA T P	GS	08:48	16:16	7:17	00:00	7:17	Present	
14	15	RESHMA C RATHEESH	GS	08:49	16:16	7:17	00:00	7:17	Present	
15	16	SANDRA P K	GS	08:49	16:13	7:14	00:00	7:14	Present	
16	17	SARA STEPHEN	GS	08:38	16:20	7:21	00:00	7:21	Present	


Attendance Date 17-Sep-2019

Department **BEd EN 1st**

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Amala Anna Thomas	GS	08:37	16:05	7:06	00:00	7:06	Present	
2	2	Amreetha S James	GS	08:28	16:05	7:06	00:00	7:06	Present	
3	3	Annu Jose	GS	08:57	16:09	7:10	00:00	7:10	Present	
4	4	Anu Thomas	GS	08:40	16:10	7:11	00:00	7:11	Present	
5	5	Anusree Venu	GS			00:00	00:00	00:00	Absent	
6	6	DEVIKA S	GS	08:49	16:10	7:11	00:00	7:11	Present	
7	7	HRIDYA JOLY	GS			00:00	00:00	00:00	Absent	
8	8	JEFIN JOB	GS	08:51	16:09	7:10	00:00	7:10	Present	
9	9	JYOTHIS K DEVASIYA	GS	08:58	16:09	7:10	00:00	7:10	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

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Daily Attendance Report (Basic Report)

Sep 16 2019 To Sep 20 2019

Company: SJCTEW

Printed On : Nov 22 2019 14:48

Attendance Date 17-Sep-2019

Department BEd EN 1st

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
10	10	KEERTHANA KRISHNAN	GS	08:26	16:04	7:05	00:00	7:05	Present	
11	12	NANDITA B SHENOY	GS			00:00	00:00	00:00	Absent	
12	13	NEETHU PETER	GS			00:00	00:00	00:00	Absent	
13	14	PREETHA T P	GS	08:57	16:08	7:09	00:00	7:09	Present	
14	15	RESHMA C RATHEESH	GS	08:57	16:08	7:09	00:00	7:09	Present	
15	16	SANDRA P K	GS	08:58	16:09	7:10	00:00	7:10	Present	
16	17	SARA STEPHEN	GS	08:57	16:10	7:11	00:00	7:11	Present	

Attendance Date 18-Sep-2019

Department BEd EN 1st

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Amala Anna Thomas	GS	08:38	16:07	7:08	00:00	7:08	Present	
2	2	Amreetha S James	GS			00:00	00:00	00:00	Absent	
3	3	Annu Jose	GS	08:47	16:01	7:02	00:00	7:02	Present	
4	4	Anu Thomas	GS	08:39	16:03	7:04	00:00	7:04	Present	
5	5	Anusree Venu	GS	08:37	16:02	7:02	00:00	7:02	Present	
6	6	DEVIKA S	GS	08:44	16:01	7:02	00:00	7:02	Present	
7	7	HRIDYA JOLY	GS	08:49	16:07	7:08	00:00	7:08	Present	
8	8	JEFIN JOB	GS	08:49	16:02	7:03	00:00	7:03	Present	
9	9	JYOTHIS K DEVASIYA	GS	09:03	16:01	6:58	00:00	6:58	Present	
10	10	KEERTHANA KRISHNAN	GS	08:23	16:05	7:06	00:00	7:06	Present	
11	12	NANDITA B SHENOY	GS	08:34	16:00	7:01	00:00	7:01	Present	
12	13	NEETHU PETER	GS			00:00	00:00	00:00	Absent	
13	14	PREETHA T P	GS	08:49	16:04	7:05	00:00	7:05	Present	
14	15	RESHMA C RATHEESH	GS	08:47	16:03	7:04	00:00	7:04	Present	
15	16	SANDRA P K	GS	08:47	16:02	7:03	00:00	7:03	Present	
16	17	SARA STEPHEN	GS	08:55	16:02	7:03	00:00	7:03	Present	



Daily Attendance Report (Basic Report)

Sep 16 2019 To Sep 20 2019

Company: SJCTEW

Printed On : Nov 22 2019 14:48

Attendance Date 19-Sep-2019

Department BEd EN 1st

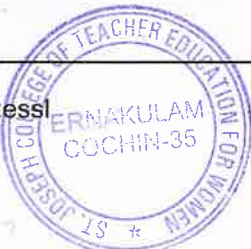
SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Amala Anna Thomas	GS	08:43	16:16	7:17	00:00	7:17	Present	
2	2	Amreetha S James	GS			00:00	00:00	00:00	Absent	
3	3	Annu Jose	GS	08:50	16:35	7:36	00:00	7:36	Present	
4	4	Anu Thomas	GS	08:50	16:17	7:18	00:00	7:18	Present	
5	5	Anusree Venu	GS	08:48	16:17	7:18	00:00	7:18	Present	
6	6	DEVIKA S	GS	13:18	16:16	2:58	00:00	2:58	½Present	
7	7	HRIDYA JOLY	GS	08:58	16:17	7:18	00:00	7:18	Present	
8	8	JEFIN JOB	GS	08:39	16:17	7:18	00:00	7:18	Present	
9	9	JYOTHIS K DEVASIYA	GS	08:58	16:17	7:18	00:00	7:18	Present	
10	10	KEERTHANA KRISHNAN	GS	08:27	16:02	7:03	00:00	7:03	Present	
11	12	NANDITA B SHENOY	GS	08:50	16:02	7:03	00:00	7:03	Present	
12	13	NEETHU PETER	GS	13:07	16:38	3:31	00:00	3:31	Present	
13	14	PREETHA T P	GS	08:59	16:17	7:18	00:00	7:18	Present	
14	15	RESHMA C RATHEESH	GS	08:33	16:16	7:17	00:00	7:17	Present	
15	16	SANDRA P K	GS	08:50	16:17	7:18	00:00	7:18	Present	
16	17	SARA STEPHEN	GS	13:07	16:38	3:31	00:00	3:31	Present	

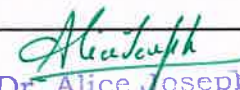
Attendance Date 20-Sep-2019

Department BEd EN 1st

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	1	Amala Anna Thomas	GS	08:21		00:00	00:00	00:00	Absent (No OutPunch)	
2	2	Amreetha S James	GS			00:00	00:00	00:00	Absent	
3	3	Annu Jose	GS	08:56	18:53	9:54	00:00	9:54	Present	
4	4	Anu Thomas	GS	08:48	18:53	9:54	00:00	9:54	Present	
5	5	Anusree Venu	GS	08:49	18:38	9:39	00:00	9:39	Present	
6	6	DEVIKA S	GS	09:11		00:00	00:00	00:00	Absent (No OutPunch)	
7	7	HRIDYA JOLY	GS	08:05	18:38	9:39	00:00	9:39	Present	
8	8	JEFIN JOB	GS	08:56	18:38	9:39	00:00	9:39	Present	
9	9	JYOTHIS K DEVASIYA	GS	08:48	18:53	9:54	00:00	9:54	Present	

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Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

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Daily Attendance Report (Basic Report)

Sep 16 2019 To Sep 20 2019

Company: SJCTEW


Printed On : Nov 22 2019 14:48

Attendance Date 20-Sep-2019

Department BEd EN 1st

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
10	10	KEERTHANA KRISHNAN	GS	08:20	18:38	9:39	00:00	9:39	Present	
11	12	NANDITA B SHENOY	GS	08:45	18:39	9:40	00:00	9:40	Present	
12	13	NEETHU PETER	GS	09:00	18:39	9:39	00:00	9:39	Present	
13	14	PREETHA T P	GS	08:37	18:37	9:38	00:00	9:38	Present	
14	15	RESHMA C RATHEESH	GS	08:37	18:53	9:54	00:00	9:54	Present	
15	16	SANDRA P K	GS	08:56	18:53	9:54	00:00	9:54	Present	
16	17	SARA STEPHEN	GS	08:56	16:49	7:50	00:00	7:50	Present	




Dr. Alice Joseph
Principal in Charge
St. Joseph College of Teacher
Education for Women,
Ernakulam

Daily Attendance Report (Basic Report)

Dec 09 2019 To Dec 15 2019

Company: SJCTEW

Printed On : Feb 01 2020 11:44

Attendance Date 09-Dec-2019

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS	08:53	16:30	7:31	00:00	7:31	Present	
2	102	DINIMOL JACOB	GS	08:43	16:11	7:12	00:00	7:12	Present	
3	103	SIJI JOHN	GS			00:00	00:00	00:00	On Leave(HPL)	
4	104	SICILY A A	GS			00:00	00:00	00:00	On Leave(HPL)	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:55	16:39	7:40	00:00	7:40	Present	
7	107	SOYA MATHEW	GS	08:49	16:10	7:11	00:00	7:11	Present	
8	109	Dr. RACHEL GEORGE M	GS	08:05	16:00	7:01	00:00	7:01	Present	
9	110	Dr.BETTY P J	GS	08:46	16:02	7:03	00:00	7:03	Present	
10	111	D.HEMALATHA P K	GS			00:00	00:00	00:00	On Leave(DL)	
11	112	JOBY JOY KURIAN	GS	09:00	16:03	7:03	00:00	7:03	Present	
12	115	SMITHA JOSE	GS	08:40	16:06	7:07	00:00	7:07	Present	
13	130	Dr.BINDU JOSEPH	GS	08:55	16:00	7:01	00:00	7:01	Present	

Attendance Date 10-Dec-2019


Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS	09:32	16:00	6:28	00:00	6:28	Present	
2	102	DINIMOL JACOB	GS	08:55	16:00	7:01	00:00	7:01	Present	
3	103	SIJI JOHN	GS			00:00	00:00	00:00	On Leave(HPL)	
4	104	SICILY A A	GS			00:00	00:00	00:00	On Leave(HPL)	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:39	16:26	7:27	00:00	7:27	Present	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	Absent	
8	109	Dr. RACHEL GEORGE M	GS	08:30	16:00	7:01	00:00	7:01	Present	
9	110	Dr.BETTY P J	GS	08:47	15:59	7:00	00:00	7:00	Present	
10	111	D.HEMALATHA P K	GS			00:00	00:00	00:00	On Leave(DL)	
11	112	JOBY JOY KURIAN	GS	08:53	16:07	7:08	00:00	7:08	Present	
12	115	SMITHA JOSE	GS			00:00	00:00	00:00	On Leave(HPL)	
13	130	Dr.BINDU JOSEPH	GS	08:11	16:00	7:01	00:00	7:01	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Dec 09 2019 To Dec 15 2019

Company: SJCTEW

Printed On : Feb 01 2020 11:44

Attendance Date 11-Dec-2019

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS	08:33	16:00	7:01	00:00	7:01	Present	
2	102	DINIMOL JACOB	GS	08:38	16:07	7:08	00:00	7:08	Present	
3	103	SIJI JOHN	GS			00:00	00:00	00:00	On Leave(HPL)	
4	104	SICILY A A	GS			00:00	00:00	00:00	On Leave(HPL)	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:40	16:11	7:12	00:00	7:12	Present	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	Absent	
8	109	Dr. RACHEL GEORGE M	GS	07:59	16:00	7:01	00:00	7:01	Present	
9	110	Dr.BETTY P J	GS			00:00	00:00	00:00	On Leave(ODL)	
10	111	D.HEMALATHA P K	GS	08:56	15:58	6:58	00:00	6:58	Present	
11	112	JOBY JOY KURIAN	GS	08:55	16:05	7:06	00:00	7:06	Present	
12	115	SMITHA JOSE	GS			00:00	00:00	00:00	On Leave(HPL)	
13	130	Dr.BINDU JOSEPH	GS	08:19	16:02	7:03	00:00	7:03	Present	

Attendance Date 12-Dec-2019

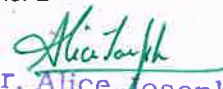
Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS	08:34	16:02	7:03	00:00	7:03	Present	
2	102	DINIMOL JACOB	GS	08:40	16:05	7:06	00:00	7:06	Present	
3	103	SIJI JOHN	GS			00:00	00:00	00:00	On Leave(HPL)	
4	104	SICILY A A	GS			00:00	00:00	00:00	On Leave(HPL)	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:54	16:04	7:05	00:00	7:05	Present	
7	107	SOYA MATHEW	GS	09:11		00:00	00:00	00:00	Absent (No OutPunch)	
8	109	Dr. RACHEL GEORGE M	GS			00:00	00:00	00:00	On Leave(CL)	
9	110	Dr.BETTY P J	GS			00:00	00:00	00:00	On Leave(ODL)	
10	111	D.HEMALATHA P K	GS	09:11	13:39	4:28	00:00	4:28	Present	
11	112	JOBY JOY KURIAN	GS	08:57	16:09	7:10	00:00	7:10	Present	
12	115	SMITHA JOSE	GS			00:00	00:00	00:00	On Leave(HPL)	
13	130	Dr.BINDU JOSEPH	GS	08:32	15:59	7:00	00:00	7:00	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women
 Ernakulam

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Daily Attendance Report (Basic Report)

Jan 13 2020 To Jan 19 2020

Company: SJCTEW

Printed On : Feb 10 2020 16:32

Attendance Date 13-Jan-2020

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS			00:00	00:00	00:00	On Leave(HPL)	
2	102	DINIMOL JACOB	GS	08:42	16:13	7:14	00:00	7:14	Present	
3	103	SIJI JOHN	GS	09:16	16:04	6:48	00:00	6:48	Present	
4	104	SICILY A A	GS	08:54	16:13	7:14	00:00	7:14	Present	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:43	16:18	7:19	00:00	7:19	Present	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	On Leave(DL)	
8	109	Dr. RACHEL GEORGE M	GS			00:00	00:00	00:00	On Leave(DL)	
9	110	Dr.BETTY P J	GS			00:00	00:00	00:00	On Leave(DL)	
10	111	D.HEMALATHA P K	GS			00:00	00:00	00:00	On Leave(DL)	
11	112	JOBY JOY KURIAN	GS	08:44	16:04	7:05	00:00	7:05	Present	
12	115	SMITHA JOSE	GS	08:48	16:00	7:01	00:00	7:01	Present	
13	130	Dr.BINDU JOSEPH	GS	08:18	15:47	6:48	00:00	6:48	Present	

Attendance Date 14-Jan-2020


Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS			00:00	00:00	00:00	On Leave(HPL)	
2	102	DINIMOL JACOB	GS	08:39	16:00	7:01	00:00	7:01	Present	
3	103	SIJI JOHN	GS	16:09		00:00	00:00	00:00	Absent (No OutPunch)	
4	104	SICILY A A	GS	08:37	16:38	7:39	00:00	7:39	Present	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS			00:00	00:00	00:00	Absent	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	Absent	
8	109	Dr. RACHEL GEORGE M	GS			00:00	00:00	00:00	Absent	
9	110	Dr.BETTY P J	GS			00:00	00:00	00:00	Absent	
10	111	D.HEMALATHA P K	GS			00:00	00:00	00:00	Absent	
11	112	JOBY JOY KURIAN	GS	09:05	16:09	7:04	00:00	7:04	Present	
12	115	SMITHA JOSE	GS	08:48	16:00	7:01	00:00	7:01	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Jan 13 2020 To Jan 19 2020

Company: SJCTEW

Printed On : Feb 10 2020 16:32

Attendance Date 14-Jan-2020

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
13	130	Dr.BINDU JOSEPH	GS	08:17	12:37	3:38	00:00	3:38	Present	

Attendance Date 15-Jan-2020

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS			00:00	00:00	00:00	On Leave(HPL)	
2	102	DINIMOL JACOB	GS	08:47	16:11	7:12	00:00	7:12	Present	
3	103	SIJI JOHN	GS	08:31	14:58	5:59	00:00	5:59	Present	
4	104	SICILY A A	GS	09:11	16:10	6:59	00:00	6:59	Present	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:40	16:05	7:06	00:00	7:06	Present	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	On Leave(HPL)	
8	109	Dr. RACHEL GEORGE M	GS	08:59	15:52	6:53	00:00	6:53	Present	
9	110	Dr.BETTY P J	GS	08:58	14:59	6:00	00:00	6:00	Present	
10	111	D.HEMALATHA P K	GS	08:52	15:58	6:59	00:00	6:59	Present	
11	112	JOBY JOY KURIAN	GS	08:41	16:10	7:11	00:00	7:11	Present	
12	115	SMITHA JOSE	GS	08:38	16:01	7:02	00:00	7:02	Present	
13	130	Dr.BINDU JOSEPH	GS	12:42	15:52	3:10	00:00	3:10	Present	

Attendance Date 16-Jan-2020


Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS			00:00	00:00	00:00	On Leave(HPL)	
2	102	DINIMOL JACOB	GS			00:00	00:00	00:00	On Leave(CML)	
3	103	SIJI JOHN	GS	08:58	14:56	5:57	00:00	5:57	Present	
4	104	SICILY A A	GS	09:12	16:33	7:21	00:00	7:21	Present	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:44	16:07	7:07	00:00	7:07	Present	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	On Leave(HPL)	
8	109	Dr. RACHEL GEORGE M	GS	08:46	16:00	7:01	00:00	7:01	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Jan 13 2020 To Jan 19 2020

Company: SJCTEW

Printed On : Feb 10 2020 16:32

Attendance Date 16-Jan-2020

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
9	110	Dr.BETTY P J	GS	08:52	16:03	7:04	00:00	7:04	Present	
10	111	D.HEMALATHA P K	GS	08:53	12:53	3:54	00:00	3:54	Present	
11	112	JOBY JOY KURIAN	GS	08:46	16:01	7:02	00:00	7:02	Present	
12	115	SMITHA JOSE	GS	08:46	16:00	7:01	00:00	7:01	Present	
13	130	Dr.BINDU JOSEPH	GS	08:21	13:47	4:48	00:00	4:48	Present	

Attendance Date 17-Jan-2020

Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS			00:00	00:00	00:00	On Leave(HPL)	
2	102	DINIMOL JACOB	GS			00:00	00:00	00:00	On Leave(CML)	
3	103	SIJI JOHN	GS	08:29	16:04	7:05	00:00	7:05	Present	
4	104	SICILY A A	GS	09:21	16:10	6:49	00:00	6:49	Present	
5	105	ROSAMMA T	GS			00:00	00:00	00:00	On Leave(CML)	
6	106	MARIN JOSE	GS	08:52	16:04	7:05	00:00	7:05	Present	
7	107	SOYA MATHEW	GS			00:00	00:00	00:00	On Leave(HPL)	
8	109	Dr. RACHEL GEORGE M	GS	08:53	15:59	7:00	00:00	7:00	Present	
9	110	Dr.BETTY P J	GS	08:52	16:01	7:02	00:00	7:02	Present	
10	111	D.HEMALATHA P K	GS	08:58		00:00	00:00	00:00	Absent (No OutPunch)	
11	112	JOBY JOY KURIAN	GS			00:00	00:00	00:00	On Leave(CL)	
12	115	SMITHA JOSE	GS	08:45	16:00	7:01	00:00	7:01	Present	
13	130	Dr.BINDU JOSEPH	GS	10:35	15:59	5:24	00:00	5:24	Present	

Attendance Date 18-Jan-2020


Department Teaching Faculty

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	101	Dr.JOSEPHINE JOSEPH	GS			00:00	00:00	00:00	WeeklyOff On Leave(HPL)	
2	102	DINIMOL JACOB	GS			00:00	00:00	00:00	WeeklyOff On Leave(CML)	
3	103	SIJI JOHN	GS			00:00	00:00	00:00	WeeklyOff	
4	104	SICILY A A	GS			00:00	00:00	00:00	WeeklyOff	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Dec 16 2019 To Dec 22 2019

Company: SJCTEW

Printed On : Feb 01 2020 11:56

Attendance Date 16-Dec-2019

Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS			00:00	00:00	00:00	On Leave(CL)	
2	113	RANIMOL O V	OS	08:52	16:29	7:00	00:00	7:00	Present	
3	114	SIJI ANTONY V	OS	09:31	16:41	7:10	00:00	7:10	Present	
4	117	JJI K A	OS	08:20	16:34	7:05	00:00	7:05	Present	
5	121	DAISY MATHEW	OS	08:20	16:33	7:04	00:00	7:04	Present	
6	122	LENY MARY C J	OS	08:48	16:45	7:16	00:00	7:16	Present	
7	123	LIJI THOMAS A	OS			00:00	00:00	00:00	On Leave(CL)	
8	124	SIJU K D	OS	08:40	16:48	7:19	00:00	7:19	Present	
9	125	LIMI JOSEPH	OS	09:21	16:31	7:02	00:00	7:02	Present	
10	126	MARY CHRISTINA T J	OS	09:43	16:30	6:47	00:00	6:47	Present	
11	127	ALICE JOSEPH	OS	08:32	16:32	7:03	00:00	7:03	Present	
12	128	JESSY M A	OS	09:26	16:34	7:05	00:00	7:05	Present	

Attendance Date 17-Dec-2019


Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS	09:27	13:11	3:42	00:00	3:42	Present On Leave (1/2CL)	
2	113	RANIMOL O V	OS	08:54	14:56	5:27	00:00	5:27	Present	
3	114	SIJI ANTONY V	OS	09:30	18:02	8:32	00:00	8:32	Present	
4	117	JJI K A	OS	08:37	16:31	7:02	00:00	7:02	Present	
5	121	DAISY MATHEW	OS	08:14	16:30	7:01	00:00	7:01	Present	
6	122	LENY MARY C J	OS	09:09	16:29	7:00	00:00	7:00	Present	
7	123	LIJI THOMAS A	OS			00:00	00:00	00:00	On Leave(CL)	
8	124	SIJU K D	OS			00:00	00:00	00:00	On Leave(CL)	
9	125	LIMI JOSEPH	OS	09:32	16:32	7:00	00:00	7:00	Present	
10	126	MARY CHRISTINA T J	OS			00:00	00:00	00:00	On Leave(CL)	
11	127	ALICE JOSEPH	OS	13:56	16:26	2:30	00:00	2:30	1/2 Present On Leave(1/2CL)	
12	128	JESSY M A	OS	09:26	16:31	7:02	00:00	7:02	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Dec 16 2019 To Dec 22 2019

Company: SJCTEW

Printed On : Feb 01 2020 11:56

Attendance Date 18-Dec-2019

Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS			00:00	00:00	00:00	On Leave(CL)	
2	113	RANIMOL O V	OS	08:30	16:30	7:01	00:00	7:01	Present	
3	114	SIJI ANTONY V	OS	09:22	16:35	7:06	00:00	7:06	Present	
4	117	JJI K A	OS	08:22	16:37	7:08	00:00	7:08	Present	
5	121	DAISY MATHEW	OS	08:00	16:45	7:16	00:00	7:16	Present	
6	122	LENY MARY C J	OS			00:00	00:00	00:00	On Leave(CL)	
7	123	LJI THOMAS A	OS	09:43	16:29	6:46	00:00	6:46	Present	
8	124	SIJU K D	OS			00:00	00:00	00:00	On Leave(CL)	
9	125	LIMI JOSEPH	OS	09:26	16:17	6:48	00:00	6:48	Present	
10	126	MARY CHRISTINA T J	OS	09:50	16:29	6:39	00:00	6:39	Present	
11	127	ALICE JOSEPH	OS	08:50	16:28	6:59	00:00	6:59	Present	
12	128	JESSY M A	OS	09:35	16:18	6:43	00:00	6:43	Present	

Attendance Date 19-Dec-2019

Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS			00:00	00:00	00:00	On Leave(CL)	
2	113	RANIMOL O V	OS	11:27		00:00	00:00	00:00	Absent (No OutPunch)	
3	114	SIJI ANTONY V	OS	09:21	16:41	7:12	00:00	7:12	Present	
4	117	JJI K A	OS	08:07	16:33	7:04	00:00	7:04	Present	
5	121	DAISY MATHEW	OS	08:07	16:41	7:12	00:00	7:12	Present	
6	122	LENY MARY C J	OS	08:42	16:43	7:14	00:00	7:14	Present	
7	123	LJI THOMAS A	OS	09:52	16:27	6:35	00:00	6:35	Present	
8	124	SIJU K D	OS	08:42	16:42	7:13	00:00	7:13	Present	
9	125	LIMI JOSEPH	OS	09:37		00:00	00:00	00:00	Absent (No OutPunch)	
10	126	MARY CHRISTINA T J	OS	09:41	16:32	6:51	00:00	6:51	Present	
11	127	ALICE JOSEPH	OS	08:46	17:19	7:50	00:00	7:50	Present	
12	128	JESSY M A	OS			00:00	00:00	00:00	Absent	

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Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Jan 27 2020 To Jan 31 2020

Company: SJCTEW

Printed On : Feb 11 2020 10:50

Attendance Date 27-Jan-2020

Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS	09:20	16:34	7:05	00:00	7:05	Present	
2	113	RANIMOL O V	OS	08:49	16:22	6:53	00:00	6:53	Present	
3	114	SIJI ANTONY V	OS	08:56	16:38	7:09	00:00	7:09	Present	
4	117	JJI K A	OS	08:02	16:41	7:12	00:00	7:12	Present	
5	121	DAISY MATHEW	OS	08:10	16:42	7:13	00:00	7:13	Present	
6	122	LENY MARY C J	OS	08:49	16:42	7:13	00:00	7:13	Present	
7	123	LIJI THOMAS A	OS	10:07	16:34	6:27	00:00	6:27	Present	
8	124	SIJU K D	OS	09:05	16:47	7:18	00:00	7:18	Present	
9	125	LIMI JOSEPH	OS	09:31	16:35	7:04	00:00	7:04	Present	
10	126	MARY CHRISTINA T J	OS	09:55	16:36	6:41	00:00	6:41	Present	
11	127	ALICE JOSEPH	OS	08:45	16:37	7:08	00:00	7:08	Present	
12	128	JESSY M A	OS	09:30	16:23	6:53	00:00	6:53	Present	

Attendance Date 28-Jan-2020

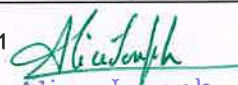
Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS	10:16	16:35	6:19	00:00	6:19	Present	
2	113	RANIMOL O V	OS	08:51		00:00	00:00	00:00	Absent (No OutPunch)	
3	114	SIJI ANTONY V	OS	09:17	18:59	9:30	00:00	9:30	Present	
4	117	JJI K A	OS	08:10	16:42	7:13	00:00	7:13	Present	
5	121	DAISY MATHEW	OS	08:06	16:39	7:10	00:00	7:10	Present	
6	122	LENY MARY C J	OS	08:49	16:43	7:14	00:00	7:14	Present	
7	123	LIJI THOMAS A	OS	09:33	16:31	6:58	00:00	6:58	Present	
8	124	SIJU K D	OS	08:41	16:37	7:08	00:00	7:08	Present	
9	125	LIMI JOSEPH	OS	09:33	16:37	7:04	00:00	7:04	Present	
10	126	MARY CHRISTINA T J	OS	09:46	16:35	6:49	00:00	6:49	Present	
11	127	ALICE JOSEPH	OS	08:37	16:41	7:12	00:00	7:12	Present	
12	128	JESSY M A	OS	09:33	16:35	7:02	00:00	7:02	Present	

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 Dr. Alice Joseph
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 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Jan 27 2020 To Jan 31 2020

Company: SJCTEW

Printed On : Feb 11 2020 10:50

Attendance Date 29-Jan-2020

Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS	09:32	16:36	7:04	00:00	7:04	Present	
2	113	RANIMOL O V	OS	08:47	16:32	7:03	00:00	7:03	Present	
3	114	SIJI ANTONY V	OS	09:00	17:17	7:48	00:00	7:48	Present	
4	117	JJI K A	OS	08:09	16:39	7:10	00:00	7:10	Present	
5	121	DAISY MATHEW	OS	08:08	16:32	7:03	00:00	7:03	Present	
6	122	LENY MARY C J	OS	08:52	16:48	7:19	00:00	7:19	Present	
7	123	LIJI THOMAS A	OS	09:16	16:30	7:01	00:00	7:01	Present	
8	124	SIJU K D	OS	08:42	16:42	7:13	00:00	7:13	Present	
9	125	LIMI JOSEPH	OS	09:38	16:31	6:53	00:00	6:53	Present	
10	126	MARY CHRISTINA T J	OS	16:41		00:00	00:00	00:00	Absent (No OutPunch)	
11	127	ALICE JOSEPH	OS			00:00	00:00	00:00	On Leave(DL)	
12	128	JESSY M A	OS			00:00	00:00	00:00	On Leave(CL)	

Attendance Date 30-Jan-2020


Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS	09:34	16:42	7:08	00:00	7:08	Present	
2	113	RANIMOL O V	OS	12:31	16:29	3:58	00:00	3:58	Present On Leave (½CL)	
3	114	SIJI ANTONY V	OS	09:20	16:49	7:20	00:00	7:20	Present	
4	117	JJI K A	OS	08:14	16:42	7:13	00:00	7:13	Present	
5	121	DAISY MATHEW	OS	08:03	16:30	7:01	00:00	7:01	Present	
6	122	LENY MARY C J	OS	08:52	16:44	7:15	00:00	7:15	Present	
7	123	LIJI THOMAS A	OS	09:41	16:34	6:53	00:00	6:53	Present	
8	124	SIJU K D	OS	08:44	16:33	7:04	00:00	7:04	Present	
9	125	LIMI JOSEPH	OS	09:33	16:29	6:56	00:00	6:56	Present	
10	126	MARY CHRISTINA T J	OS	09:45	16:43	6:58	00:00	6:58	Present	
11	127	ALICE JOSEPH	OS	08:39	16:42	7:13	00:00	7:13	Present	
12	128	JESSY M A	OS	09:22	16:37	7:08	00:00	7:08	Present	

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 Dr. Alice Joseph
 Principal in Charge
 St. Joseph College of Teacher
 Education for Women,
 Ernakulam

Daily Attendance Report (Basic Report)

Jan 27 2020 To Jan 31 2020

Company: SJCTEW

Printed On : Feb 11 2020 10:50

Attendance Date 31-Jan-2020

Department Office Staff

SNo	E. Code	Name	Shift	InTime	OutTime	Work Dur.	OT	Tot. Dur.	Status	Remarks
1	108	RINCY V D	OS	09:34	15:40	6:06	00:00	6:06	Present	
2	113	RANIMOL O V	OS	09:03	16:26	6:57	00:00	6:57	Present	
3	114	SIJI ANTONY V	OS	08:43	07:24	21:55	00:00	21:55	Present	
4	117	JJI K A	OS	08:45	16:45	7:16	00:00	7:16	Present	
5	121	DAISY MATHEW	OS	08:50	16:40	7:11	00:00	7:11	Present	
6	122	LENY MARY C J	OS	08:52	16:47	7:18	00:00	7:18	Present	
7	123	LIJI THOMAS A	OS			00:00	00:00	00:00	Absent	
8	124	SIJU K D	OS	08:41	16:50	7:21	00:00	7:21	Present	
9	125	LIMI JOSEPH	OS			00:00	00:00	00:00	Absent	
10	126	MARY CHRISTINA T J	OS	09:52	16:40	6:48	00:00	6:48	Present	
11	127	ALICE JOSEPH	OS	08:41	16:47	7:18	00:00	7:18	Present	
12	128	JESSY M A	OS	09:37	15:35	5:58	00:00	5:58	Present	



Alice Joseph
Dr. Alice Joseph
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