



**ST. JOSEPH COLLEGE OF TEACHER EDUCATION FOR WOMEN,
ERNAKULAM**



2023 – 2024

ANNUAL REPORT OF IQAC

Preface

It is with immense pride and a sense of accomplishment that I present the Annual Report of the Internal Quality Assurance Cell (IQAC) for the academic year 2023-20234 for our esteemed Teacher Education Institution. This Annual Report highlights the initiatives, achievements, and future plans of the IQAC. Our focus this year has been on enhancing teaching-learning processes, fostering research culture, and ensuring overall institutional growth. The efforts documented in this report reflect our commitment to maintaining high standards of education and meeting the expectations of our stakeholders.

Throughout the year, the IQAC has been instrumental in driving initiatives that focus on continuous improvement. The Annual Report serves as a testament to the collective efforts of our faculty, staff, and students who have actively contributed to the growth and betterment of our institution.

I extend my heartfelt gratitude to the entire academic community for their dedication and tireless efforts. Together, we will continue to shape the future of education by fostering a quality culture that transcends boundaries and sets new standards of excellence.

*Dr Alice Joseph
Principal in charge*

*Dr Josephine Joseph
IQAC Coordinator*

Vision :

To foster a realm of Quality culture

Objectives:

1. *to adopt a continuous improvement methodology in academic , administrative and financial tasks*
2. *to engage and empower staff and students*
3. *to measure and monitor quality performance*
4. *to celebrate and share achievements*

Composition

Sl. No	Members	Name
1	Chairman	Dr Alice Joseph
2	Management Representative	Pushpamma Antony
3	IQAC Coordinator	Dr Josephine Joseph
4	Faculty	1. Dr Rosamma Lukose 2. Dr Betty P J 3. Dr Marin Jose 4. Dr Bindu Joseph 5. Dr Joby Joy Kurian 6. Dr Dinimol Jacob 6. Dr Sicily A A 7. Dr Siji John 8. Dr Soya Mathew
5	Administrative Staff	Jessy M A
6	Librarian	Jincy Joseph
7	Employee	Lissy Chakalakal
8	Alumnae	Alphonsa Kurian
9	Student Representative	Liyanta Isabel

The IQAC of St Joseph College of Teacher Education for Women through its conscious and consistent efforts has been keen in ensuring quality enhancement and sustenance. The year 2023-2024 witnessed the relentless efforts of IQAC in getting the institution accredited and in implementing the following programmes under the following heads:

1. Faculty Development Programme:

- i. The College in collaboration with St. Albert's College, Ernakulam organized an International Seminar on 'Global Justice: Nurturing Global Citizenship'. Thomas Winfried Menko Pogge Director of Global Justice Program & Leithner Prof. of International Affairs at Yale University was the Resource Person.
- ii. A two day workshop on Curriculum Mapping and Outcome Based Education was conducted on April 16th and 17th 2023.

2. Value Added Course: this year two value added courses were given

- i. Foundation Course on Home Science
- ii. Teaching Beyond Curriculum: Life skills Training for Prospective Teachers.

3. Students' Enhancement Programme

- i. Workshop on Yoga. from 18th to 21st September 2023 by Fr. Baiju Varghese was the resource person
- ii. Workshop on Theatre Education from 18th – 21st September 2023 by Fr. Thomas Nangelimalil led the session.
- iii. IQAC organized World Heart Day Celebration in association with Health Club and NSS unit and on 26th September 2023 .
- iv. On 26th September 2023 IQAC organized Workshop on First Aid in association with Carmel Hospital Aluva. Sr. Naveena and Mrs. Reemol Francis led the session.

4. IQAC Meetings

A total of four IQAC Meetings were held this year on 22/07/2023, 22/09/2023, 29/12/2023, & 20/04/2024,

5. Audits : the following Audits were made this year

- i. Academic Administrative Audit
- ii. Financial audit

6. Feedback: the IQAC took care to see to it that the timely feedback was collected this year from students and stakeholders. Feedback of

- i. Student teachers
- ii. Faculty
- iii. Heads of Teaching practice schools
- iv. Alumnae
- v. Employers

was collected, analysed and reported.

7. Performance Based Appraisal System

The Faculty and administrative staff were provided with the Performance Based Appraisal form and were asked to fill the same by the end of March and May respectively.

8. **Signing of Memorandum of Understanding** : two new MOU's were signed this year with the following reputed Institutions in Kerala
- i. St Albert's College Autonomous
 - ii. Rajagiri College of Management and Applied Sciences, Kakanad, on 07/03/2024.

9. Upgradation of the infrastructure facilities

- i. The entire college building was painted
- ii. Ramp was made at the entrance of the Library.
- iii. .Renovation of Principal's office, Administrative office was completed.

The AQAR's for the year 2022-2023 was completed and submitted for the perusal of the staff council.

As we reflect on the achievements and challenges of the past year, it is important to acknowledge that the pursuit of quality is an ongoing process. Our commitment to excellence is unwavering and the Annual Report serves as a testament to the collective efforts of our faculty, staff, and students who have actively contributed to the growth and betterment of our institution.

With a note of gratitude to all the committee members for their encouraging support and cooperation throughout, I submit this Annual Report of the IQAC.

Dr Alice Joseph
Principal in charge

Dr Josephine Joseph
IQAC Coordinator